



# **EAS IV Reference Guide**

**July 2001**

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# I: OVERVIEW OF DIFFERENCES BETWEEN EAS III AND EAS IV

## Terminology

Expenses are tracked at the Service-unique level in EAS IV. The following table contains the generic terminology used and the associated Service Expense codes:

<b>DOD Term</b>	<b>Army Term</b>
Service Unique Expense Element	EOR (Element of Resource)
Service-Unique PEC	PEC (Program Element Code)
Service-Unique Basic Symbol/Limit	Basic Symbol/Limit

The following table highlights some differences in terminology between EAS III and EAS IV:

<b>EAS III</b>	<b>EAS IV</b>
Accept	Import
Computation	Allocation
Stepdown Assignments Statistics (SAS)	Data Sets
Fatal	Error
Initialize New Year	Table Migration
MEPRS Code	Functional Cost Code (FCC)
Operations	System Administration
Performing MEPRS Code	Providing FCC
Reimbursable indicator	Source of Funds
Requesting MEPRS Code	Receiving FCC
STAT – ID	Data Set Identifier
Update	Adjust

### EAS IV – New Terms

MEPRS Codes are now FCC Codes (Functional Cost Codes)

Computation Becomes Allocation

Files are Imported, not accepted

Performance factors = Allocation Factors

Cost Per = Service Units

SASs are Data Sets

EORs are SUEEs

## Methodology

The following table highlights differences in system operation and business rules between EAS III and EAS IV:

EAS III	EAS IV
Data are retained at the DOD level.	All data are retained at the Service – Unique code and Defense Medical Information System (DMIS) ID level.
A process called backup and restore exists.	The Informix database performs scheduled backups.
Validation is done during the Batch Merge.	Validation is done after files are imported from source systems and again before allocation is run.
Errors are corrected by creating a new record	Errors are corrected in the error correction unit to the same record.
Data are merged.	Data are migrated from one table to another as they are corrected and adjusted.
Workload data entry, including respiratory therapy/pulmonary function and patient acuity, is done through the ancillary subsystem.	Workload data entry, including respiratory therapy/pulmonary function and patient acuity, is done through workload adjustments.
N/A	Changes are carried forward through financial adjustments.
Warnings can be ignored.	All warnings must be addressed and should be addressed only one at a time.
Substitutions	User-defined corrections and user-defined adjustments are similar however can only be used to move data that contains SUEEs/AMSCOs.
Documentation codes are site specific.	Documentation codes are standardized for all services.

### EAS III

Service-Unique Expense Elements (SUEEs) are converted to DOD Standard Expense Element Codes (SEECs) during Batch Merge.

The stepdown process is performed before purification.

Available FTEs are purified by skill type and personnel category.

Cost per performance factor is provided at the work center level.

N/A

N/A

Diagnosis – Related Group (DRG) calculation takes place after computation has run.

N/A

Status is reported in the Computation Status Report.

### EAS IV

SUEEs are retained throughout processing.

Purification is performed before stepdown.

All full-time equivalent (FTEs), salary expenses, and work hours are purified by the expenses available from the interfacing system.

Product-line cost is provided using service units at the work center, skill type SUEE elements, and SOF levels.

An easy method is provided to audit how expense allocation ratios are created by storing the allocation ratios information separate from the accumulated data sets.

Expense accumulated and allocated data are stored in one table, facilitating easier reporting and service unit costing.

DRG calculation takes place during allocation.

Allocation is performed to the DOD SEEC and Program Element Code (PEC) level.

Current status of allocation is displayed to the user in the interface.

## Items Not in EAS IV

In EAS IV, the following items do not exist:

- Ancillary cycle
- Quality Control Unit
- Substitution of MEPRS Codes
- Parent or satellite ancillary
- Army Health Care Financial Management Systems (AHCFMS)
- Workload Assignment Module (WAM) Core Table
- Radiology System
- Pathology System
- SAS

## Standard Report Comparison

The six major DOD level reports are similar in EAS III and EAS IV, but have different titles. The reports are listed in the following table:

<b>EAS III</b>	<b>EAS IV</b>
Computation Summary	Expense Allocated FCC Summary
MEPRS Summary	Ambulatory Expense analysis Report
	Ancillary Expense Analysis Report
	Inpatient Expense Analysis Report
SAS Page Displays (Stepdown Assignment Statistics Report)	Data Set Accepted Report
MEPR Code Occurrence Report	Not Currently in EAS IV SCR has been submitted
Direct Expense Schedule	Direct Expense Accepted Report
Detail MEPR I	Cost Table Report
Detail MEPR II (Also incorporates Some data from the FTE by Occupation Code Report)	Personnel Detail Report
MEPRS Code DRG Cost Report	DRG by FCC Report
Medical Treatment Facility (MTF) DRG Cost Report	MTF DRG Cost Report

**Special Notes**

You will want to maintain the EAS III/UCAPERS server until such time that a replacement for UCAPERS has been implemented and/or any EAS III reprocessing of prior year data is completed.

## II: EAS IV MONTHLY FUNCTIONAL STEPS

1. Manually enter Expense and Workload Data, as appropriate:

- ◆ Depreciation (no obligations)
- ◆ Free Receipts (no obligations)
- ◆ Resource Sharing (no obligations)
- ◆ All manual data sets

(See Depreciation/Free Receipts spreadsheet for the appropriate EORs and AMSCOs, and BS/L for the financial manual entries.)

**Function → Adjustments → Financial → Expense & Obligations → Workload → Data Sets**

2. FINANCIAL DATA – Browse, Copy, Import, Validate/Migrate, Apply/create UDC, Apply ECU Adjustments.

**Function → System Interfaces → Browse → STANFINS**

3. PERSONNEL DATA – Browse, Copy, Import, Validate/Migrate

**Function → System Interfaces → Browse → UCAPERS**

4. WMNS DATA – Browse, Copy, Import, Validate/Migrate

**Function → System Interfaces → Browse → WMNS**

5. CHCS/WAM DATA – Browse, Copy, Import, Validate/Migrate

**Function → System Interfaces → Browse → CHCS**

**NOTE:** Whenever a WAM file is imported more than once and re-validated in EAS IV, the user will be prompted to either overwrite or accept existing data with new WAM data if the incoming record is different than the existing record. Always apply manual adjustments to data sets imported from WAM after the WAM interface is accomplished.

Review the WAM Data Set file in System Interfaces for Record Type 5 (Manual edits to WAM file) entries. Remember that data entered manually into WAM does not transfer to EASIV.

**Function → System Interfaces → Pre-Import Data → CHCS Data**

6. ADS DATA – Browse, Copy, Import, Validate/Migrate (when data is available)

**Function → System Interfaces → Browse → ADS**

7. DRG DATA – Browse, Copy, Import, Validate/Migrate (when data is available)

**Function → System Interfaces → Browse → DRG**

8. Run Allocation (Year to Date or Net Month)

**Function → Allocation**

Correct possible Errors/Warnings in Error Correction Unit (ECU)

**Function → ECU**

Depending on the error, corrections may need to be done in Personnel, Financial, or Workload data sets.

9. Launch/Refresh/Print applicable reports (Allocation Verification)  
**Function → Reports → Select Report → Data → Refresh**

10. Transmit data to EAS IV Repository  
**Function → Transmissions**

### **III: EAS IV – Source Files**

#### **UCAPERS (Personnel) File**

UCAPERS creates this file monthly after completion of EAS/SAS Input Processing. The file is automatically placed on the EAS IV server. File is processed using EAS IV System Interfaces. UCAPERS creates the EAS IV Data Audit Report.

#### **STANFINS (Financial) File**

OCONUS: Europe ERM MEPRS creates the financial file and places it on the EAS IV server monthly.

Korea and Japan: Files are placed on the EAS IV server.

CONUS: DFAS-SA creates file and places on DFAS corporate database. MEPRS personnel will FTP file from DFAS corporate database to EAS IV. POC to establish access to the DFAS corporate server is Ms. Melanie Corby-Aina, (210) 527-8343.

#### **CHCS WAM (Dataset) File**

**Origin and Transfer to EAS IV:** MPM creates this file in CHCS Using CHCS WAM Options. File is automatically transferred to EAS IV Directory D:\Program files\leas iv\data\ftp using the CHCS Electronic Transfer Utility (ETU). It is important that the MPM and EAS IV System administration personnel keep CHCS personnel apprised of any changes to the ETU account making this transfer (i.e., IP address, password etc...). Generally, this automatic ETU process executes at night and the MPM can find the file on the EAS IV server the next day.

**ADS (SADR) File:** This file will not be utilized until FY 02.

**DRG File:** Origin and Transfer to EAS IV: This file will not be utilized until FY 02.

## ADS SADR FILE TRANSFER PROCEDURE/CONFIGURATION

1. ADS System Administration will need to create local SADR Files using the SADR Extract Menu/Options in ADS for each month of conversion. These files and files for subsequent months will need to be FTPd to EAS IV each month using the EAS IV account information below:

- a. Account: EAS4User
- b. Password: (Obtain from Deployment Personnel)
- c. IP Address: \_\_\_\_\_

2. ADS system administration should rename SADR files prior to executing the FTP process to send to file(s) to EAS IV. EAS IV will read the file name to determine the data in the file. The file naming convention is ->ADG.SLMMDDYY.SSSSSSSS, thus a file with the name ADG.SL010199.SSSSSSSS would represent Jan FY 99 data.

3. Some sites may choose to create more than one smaller “Local SADR” file for FTP to EAS IV. This will satisfy the EAS IV requirement as EAS IV is set up to process multiple files for a given month. If multiple files are created for a given month, the ADS system admin will need to re-name files appropriately so that one does not overwrite the other. Change the date (i.e., DD) for the files (ex: ADS.SL010199.SSSSSSSS AND ADG.SL010299.SSSSSSSS. Both of these files will need to be processed in EAS IV using System Interfaces.

## EAS IV Reports

### 1. Getting Reports in EASIV - Reports are launched using Business Objects

Standard Reports  
User Defined Queries

### 2. User Allowed to view/print/save using the business objects tools

Greater flexibility than EAS III Report Tools  
“Save as” for use with Windows type Programs  
Reports may be saved as Business Objects reports or as text files.

**All reports generated in EAS IV should be saved with a name other than the default. Failure to utilize the "Save as" feature when modifying report formats will cause the facility to lose the default format.**

### 3. Different views of cost data. These reports can be useful in doing cost analyses.

SEEC fixed and variable percentages – DOD Standard percentages  
SEEC fixed and variable percentages derived from Service-Unique Expense Element (SUEE)  
SUEE fixed and variable percentages  
Fixed/Variable percentages assigned by MTF

### 4. General Categories of Reports:

PURE – This data can be viewed in Reports or System Interfaces. The Pure Data File contains data that has not been validated or adjusted.

ACCEPTED – for Allocation; i.e. Personnel, Financial, and CHCS/Data Set. The Accepted Data Reports (Financial, Personnel, Data Sets) reflect data that has passed validation edits and/or has been migrated.

ALLOCATED – Reports generated after processing; found in EAS IV reports. These reports reflect the data that was used for allocation. All data reported in EASIV is not used for allocation so these reports may vary from the Accepted Data Reports.

## IV: Summary Report Comparison

<b>EAS III</b>		<b>EAS IV</b>
Computation Summary	<b>a. Processing Summary</b>	Allocation Summary and Expense Allocated Report
Detail MEPR 1	<b>b. Unit Cost</b>	Cost Table Report
Detail MEPR II	<b>c. FTE Summary</b>	Personnel Detail Report
MEPR Summary	<b>d. Work Center Summary</b>	DRG Cost Reports Inpatient/Ambulatory/ Ancillary Expense Analysis Personnel Detail Report

### a. Processing Summary

<b>EAS III Computation Summary</b>	<b>EAS IV Allocation Summary</b>
Workcenter expenses by Expense Indicator  Workcenters are summarized at the 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , and 4 <sup>th</sup> level. Expense Indicators: Direct, Cost Pool, Support	Processed expenses for receiving/providing workcenters with SUEE Detail by Expense Indicator. Direct, Cost Pool, Support, Ancillary, Support/Ancillary Via Cost Pool.
	Expense Allocated FCC Summary
	Workcenter summary by Expense Indicator.

### b. Unit Cost Products

<b>EAS III Detail MEPR I</b>	<b>EAS IV Cost Table</b>
Performance Factor ID Table - RCMI to summarize composite inpatient values	DOD Service Unit Table for 4th level FCC

### c. FTE Summary Products

<b>EAS III Detail MEPR II</b>	<b>EAS IV Personnel Detail</b>
Assigned/Available/and Non-Available FTEs by work center	Assigned/Available/and Non-Available FTEs by work center

### d. Work Center Summary

<b>EAS III MEPRS Summary</b>	<b>EAS IV FCC Analysis</b>
	Separate detail for Inpatient/Outpatient and Ancillary work centers
Expense Analysis	DRG Cost Reports
Stepdown Analysis	Inpatient/Ambulatory/Ancillary Expense Analysis
Manpower Analysis	Personnel Detail Report

### **EAS III vs. EAS IV**

- Expense Analysis detail available in EAS IV DRG Products, SEEC Expense Report and Personnel Detail Report
- Stepdown Analysis detail is in the EAS IV FCC Detail and Allocation Summary Reports.
- Manpower Analysis part can be found in EAS IV Personnel Detail Report.
- Expense Analysis Report in EAS IV will use DOD/HA defined percentages for fixed and variable costs by SEEC.
- MTF may adjust fixed/variable percentages at the SUEE level for local analysis.
- Processed view for SUEE or SEEC.
- Site defined logic and DOD business rules build definition for cost pools and FTE distribution.
- Financial SASs not necessary in EAS IV.
- Expense accepted file available for query as necessary in EAS IV.
- Manual DES – See Depreciation and Free Receipts Spreadsheet.

# V: EAS IV REPORT EXAMPLES

TAB 1

## EXPENSE ALLOCATED FUNCTIONAL COST CODE (FCC) SUMMARY REPORT

BusinessObjects - [E4\_Alloc\_ExpAlloc]

Date: 05/01/2001 Time: 01:23:29 PM

Expense Assignment System IV  
Expense Allocated Functional Cost Code (FCC) Summary Report  
Parent DMIS ID: 0606 - HEIDELBERG MEDDAC  
October 2000 - October 2000 NET - Job ID 16 Job Complete Date: 04/12/2001 04:12:16 PM

DMIS ID	4TH LEVEL FCC	DIRECT	COST POOL	SUPPORT SERVICES	SUPPORT SERVICES VIA COST POOL	ANCILLARY	ANCILLARY VIA COST POOL	EXPENSES CONTRIBUTED	TOTAL
0606	AAAA	\$1,323.0000	\$24,333.4048	\$12,584.8830	\$3,725.3377	\$18,955.3161	\$1,438.3120		\$62,360.2536
0606	AFAA	\$1,730.0000	\$34.519.4812	\$17,676.7517	\$5,284.7814	\$51,573.1206	\$2,040.3961		\$112,824.5310
0606	AFEA	\$418.0000	\$1,697.6794	\$935.5348	\$259.9072	\$139.4189	\$100.3473		\$3,550.8876
0606	AFFA	\$534.0000	\$5,093.0382	\$3,437.6642	\$779.7218	\$29,857.8406	\$301.0420		\$40,003.3068
0606	AFOA	\$104,690.2300						\$-104,690.2300	\$0.0000
0606	ACAA	\$1.231.0000	\$11,883.7558	\$6,900.6377	\$1,819.3510	\$27,394.8016	\$702.4314		\$49,931.9775
0606	ACBA	\$3,031.0000	\$36,259.9684	\$19,970.2886	\$3,719.4960	\$26,471.1637	\$3,395.2770		\$93,547.1937
0606	ACBP	\$3,784.0000	\$14,629.9875	\$7,407.3365	\$1,472.3005	\$3,841.9231	\$1,343.9638		\$32,479.5114
0606	ACXA	\$128,589.8900						\$-128,589.8900	\$0.0000
0606	ADAA	\$317.0000	\$4,527.1451	\$2,977.3498	\$693.0861	\$2,146.3766	\$267.5929		\$10,926.5505
0606	ADBA	\$2,264.0000	\$47,739.9592	\$19,892.7047	\$4,804.3490	\$2,173.0232	\$4,385.5661		\$81,259.6022
0606	ADEA	\$1,630.0000	\$19,806.2597	\$13,878.8349	\$3,032.2516	\$58,650.1319	\$1,170.7191		\$98,166.1912
0606	ADGA	\$383.0000	\$2,829.4657	\$1,746.5249	\$433.1788	\$1,268.2179	\$167.2456		\$6,827.6329
0606	ADCA	\$3,492.0000	\$16,169.9862	\$9,145.4132	\$1,627.2794	\$2,659.4136	\$1,485.4337		\$34,579.5261
0606	ADHA	\$1,664.0000	\$13,089.9888	\$5,165.5904	\$1,317.3216	\$450.9630	\$1,202.4940		\$22,890.3628
0606	EAAD	\$164.0000		\$34.3231		\$213.9342			\$412.2573
0606	EAAB	\$51,892.0300		\$16,146.3435		\$74,469.6057			\$142,507.9792
0606	EAAC	\$846.0000		\$273.8725					\$1,119.8725
0606	EABA	\$2,748.0000		\$1,596.8745		\$346.3233			\$4,691.1978
0606	EAFB	\$19,786.4000		\$7,454.0118		\$26,357.7977			\$53,576.2095
0606	EAFD	\$115.0000		\$26.6973		\$42.6212			\$444.5185
0606	EAFE	\$7,067.0000		\$1,471.0831		\$43,589.0556			\$52,121.1681
0606	EAFB	\$40,591.8700		\$14,713.5289		\$17,162.1354			\$80,467.5343

Expense Allocated FCC Summary Report | Expense Allocated FCC Detail Report | Expense Allocated FCC Summary (Providing)

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TAB 1 – The Expense Allocated FCC Summary Report most resembles the Computation Summary of EAS III. It illustrates the direct, cost pool, support service, and ancillary expenses by FCC/DMIS ID.

TAB 2

EXPENSE ALLOCATED FCC DETAIL

**Expense Assignment System IV**  
**Expense Allocated Functional Cost Code (FCC) Detail Report**  
 Parent DMIS ID: 0609 - WUERZBURG MEDDAC  
 November 2000 - November 2000 NET - Job ID 30      Job Complete Date: 05/01/2001 12:13:41 PM

DMIS ID	4TH LEVEL FCC	PROV. DMIS ID	PROV. 4TH LEVEL FCC	COST POOL DMIS ID	COST POOL 4TH LEVEL FCC	DIRECT	COST POOL	SUPPORT SERVICES	SUPPORT SERVICES MA COST POOL	ANCILLARY	ANCILLARY VIA COST POOL	EXPENSES CONTRIBUTED	TOTAL
0609	AAAA	0609	EDVA					\$44,577.8					\$44,577.8
		0609	EDVB	0609	A0XA				\$0.0000				\$0.0000
		0609	EDVC	0609	A0XB				\$0.0000				\$0.0000
		0609	EDVD					\$77,993.8					\$77,993.8
		0609	EDVE	0609	A0XA				\$0.0000				\$0.0000
		0609	EDVF	0609	A0XB				\$0.0000				\$0.0000
		0609	EDVG					\$162,002.1					\$162,002.1
		0609	EDVH	0609	A0XA				\$155,69.17				\$155,69.17
		0609	EDVI	0609	A0XB				\$365,785.6				\$365,785.6
		0609	EDVJ	0609	A0XA				\$-36,439.6				\$-36,439.6
		0609	EDVK	0609	A0XB				\$-29,244.5				\$-29,244.5
		0609	EDVL	0609	A0XA				\$11,432,932.0				\$11,432,932.0
		0609	EDVM	0609	A0XB				\$640,82.13				\$640,82.13
		0609	EDVN	0609	A0XB				\$180,737.1				\$180,737.1
		0609	EDVO					\$4,560,12.10					\$4,560,12.10
		0609	EDVP					\$7,149,766.7					\$7,149,766.7
		0609	EDVQ					\$8,020,399.4					\$8,020,399.4
		0609	EDVR	0609	A0XA				\$0.0000				\$0.0000
		0609	EDVS	0609	A0XB				\$0.0000				\$0.0000
		0609	EDVT					\$2,050,429.1					\$2,050,429.1
		1013	DWAL							\$63,159.9			\$63,159.9
		1014	DWAP							\$20,967.6			\$20,967.6
		1015	DWAP							\$36,025.6			\$36,025.6
		1017	DWAP							\$137,72.17			\$137,72.17
		1127	ELAQ	0609	A0XA				\$0.0000				\$0.0000
		1127	ELAQ	0609	A0XB				\$0.0000				\$0.0000
		1127	ELAQ					\$97,525.5					\$97,525.5
		1235	DWAP							\$36,10.14			\$36,10.14

TAB 2 - The Expense Allocated FCC Detail Report closely resembles the Computation Summary found in EAS III. It illustrates the “post processing” total financial picture of the facility, showing all the expenses an FCC can receive, as well as those expenses contributed, including where those expenses came from (i.e., Direct, Cost Pool, Support Expenses, Ancillary, and Total Expenses).

The Expense Allocated FCC Detail Report can be used to validate post processing total expenses, as well as which FCC contributed expenses to various workcenters.

TAB 3

EXPENSE ALLOCATED FCC SUMMARY (PROVIDING ONLY) REPORT

Date: 05/01/2001 Time: 01:23:29 PM

Header

Expense Assignment System IV  
Expense Allocated Functional Cost Code (FCC) Summary (Providing Only) Report  
Parent DMIS ID: 0606 - HEIDELBERG MEDDAC  
October 2000 - October 2000 NET - Job ID 16 Job Complete Date: 04/12/2001 04:12:16 PM

DMIS ID	4TH LEVEL FCC	DIRECT	COST POOL	SUPPORT SERVICES	SUPPORT SERVICES VIA COST POOL	ANCILLARY	EXPENSES CONTRIBUTED	TOTAL (SHOULD BE ZERO)
0606	AEXA	\$104,690.2300					\$-104,690.2300	\$0.0000
0606	ACXA	\$128,589.8900					\$-128,589.8900	\$0.0000
0606	BCXA	\$30,966.6600					\$-30,966.6600	\$0.0000
0606	BDXA	\$28,218.4900					\$-28,218.4900	\$0.0000
0606	BEA	\$43,742.9600					\$-43,742.9600	\$0.0000
0606	BFA	\$50,834.0000					\$-50,834.0000	\$0.0000
0606	BHA	\$11,050.6200					\$-11,050.6200	\$0.0000
0606	DAWA	\$309,087.2500		\$141,573.5347			\$-450,660.7847	\$-0.0001
0606	DEWA	\$102,360.4900	\$28,228.0584	\$39,591.2092	\$3,843.0970	\$148,752.1	\$-174,171.6064	\$0.0003
0606	DEBA	\$13,925.0000	\$2,617.2016	\$3,866.0118		\$356.3177	\$-20,764.5313	\$-0.0002
0606	DEXA	\$30,845.2600					\$-30,845.2600	\$0.0000
0606	DCWA	\$58,619.6400	\$4,854.7031	\$23,425.4417	\$808.9116	\$75.3159	\$-87,784.0121	\$0.0002
0606	DCAE	\$2,564.0000	\$795.3578	\$1,206.2391	\$132.5259		\$-4,698.1230	\$-0.0002
0606	DCAC	\$2,969.0000	\$2,031.9391	\$1,939.7718		\$338.5705	\$-7,279.2811	\$0.0003
0606	DCJA	\$7,632.0000					\$-7,632.0000	\$0.0000
0606	DDWA	\$2,152.0000		\$615.2537			\$-2,767.2537	\$-0.0001
0606	DDDA	\$8,675.9200	\$2,831.0744	\$3,684.9746	\$5,145.3		\$-15,197.1140	\$0.0003
0606	DEWA	\$14,790.0000		\$5,135.3993			\$-20,925.3993	\$-0.0000
0606	DFWA	\$48,625.1300		\$13,073.2486		\$5,593.0782	\$-67,291.4570	\$0.0000
0606	DFBA	\$125,098.5800		\$58,269.5171		\$16,591.0916	\$-199,959.1886	\$0.0001
0606	DFCA	\$14,274.2400		\$3,132.4781		\$764.9125	\$-18,171.6305	\$0.0001
0606	DGWA	\$22,456.7000		\$6,432.4189		\$4,878.6240	\$-33,767.5411	\$-0.0002
0606	DGBA	\$2,780.0000		\$546.8922		\$1,644.8327	\$-4,971.7250	\$-0.0001
0606	DGER	\$125.0000		\$34.1807		\$20.17639	\$-180.1570	\$-0.0001
0606	DHWA	\$5,767.0000	\$1,170.9256	\$1,148.4236	\$2,128.1	\$154.2149	\$-10,278.7679	\$0.0001

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TAB 3 – The Expense Allocated FCC Summary (Providing Only) Report reflects the expenses contributed to the work center selected. The contributed direct expenses are broken down by Support and Ancillary Expenses, if applicable. Any balances found in the total column are a result of rounding. Routinely, all expenses (found in the total column) should be zeroed out.

TAB 4

EXPENSE ALLOCATED DETAIL (PROVIDING ONLY) REPORT

Date: 05/01/2001 Time: 01:23:29 PM

Header

Expense Assignment System IV  
Expense Allocated Functional Cost Code (FCC) Detail (Providing Only) Report  
Parent DMIS ID: 0606 - HEIDELBERG MEDDAC  
October 2000 - October 2000 NET - Job ID 16 Job Complete Date: 04/12/2001 04:12:16 PM

DMIS ID	4TH LEVEL FCC	PROV. DMIS ID	PROV. 4TH LEVEL FCC	COST FOOL DMIS ID	COST FOOL 4TH LEVEL FCC	DIRECT	COST FOOL	SUPPORT SERVICES	SUPPORT SERVICES VIA COST FOOL	ANCILLARY	EXPENSES CONTRIBUTED	TOTAL (SHOULD BE ZERO)
0606	A6XA					\$104,690.2300					\$-104,690.2300	\$0.0000
0606	A6XA				Total	\$104,690.2300					\$-104,690.2300	\$0.0000
0606	A6XA					\$128,589.8900					\$-128,589.8900	\$0.0000
0606	A6XA				Total	\$128,589.8900					\$-128,589.8900	\$0.0000
0606	B6XA					\$30,966.6600					\$-30,966.6600	\$0.0000
0606	B6XA				Total	\$30,966.6600					\$-30,966.6600	\$0.0000
0606	B6XA					\$28,218.4900					\$-28,218.4900	\$0.0000
0606	B6XA				Total	\$28,218.4900					\$-28,218.4900	\$0.0000
0606	B6XA					\$43,742.9800					\$-43,742.9800	\$0.0000
0606	B6XA				Total	\$43,742.9800					\$-43,742.9800	\$0.0000
0606	B6XA					\$50,834.0000					\$-50,834.0000	\$0.0000
0606	B6XA				Total	\$50,834.0000					\$-50,834.0000	\$0.0000
0606	B6XA					\$11,050.6200					\$-11,050.6200	\$0.0000
0606	B6XA				Total	\$11,050.6200					\$-11,050.6200	\$0.0000
0606	DAAA	0606	EA0A					\$276.2537				\$276.2537
0606	DAAA	0606	EA0B					\$186.3799				\$186.3799
0606	DAAA	0606	EA0C					\$251.1451				\$251.1451
0606	DAAA	0606	EA0D					\$380.7477				\$380.7477
0606	DAAA	0606	EA0F					\$563.3276				\$563.3276

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TAB 4 - The Expense Allocated FCC Detail (Providing Report) reflects contributed expenses to every FCC at the facility. Each FCC is subtotaled and direct expenses are broken down by Support and Ancillary.

TAB 5

EXPENSE ALLOCATED PROVIDING FCC DETAIL REPORT

Date: 05/01/2001 Time: 01:23:29 PM

Header

Expense Assignment System IV  
Expense Allocated Providing Functional Cost Code (FCC) Detail Report  
Parent DMIS ID: 0606 - HEIDELBERG MEDDAC  
October 2000 - October 2000 NET - Job ID 16 Job Complete Date: 04/12/2001 04:12:16 PM

PROV. DMIS ID	PROV. 4TH LEVEL FCC	COST POOL ID	COST POOL 4TH LEVEL FCC	DMIS I	4TH LEVEL FCC	COST POOL	SUPPORT SERV	SUPPORT SERVICES VIA COST POOL	ANCILLARY	ANCILLARY VIA COST POOL	TOTAL
0606	ABXA			0606	AAAA	\$24,333.4048					\$24,333.4048
				0606	ABAA	\$34,519.4812					\$34,519.4812
				0606	ABEA	\$1,697.6794					\$1,697.6794
				0606	ABFA	\$6,093.0382					\$6,093.0382
				0606	ACAA	\$11,883.7558					\$11,883.7558
				0606	ADAA	\$4,527.1451					\$4,527.1451
				0606	AEAA	\$19,806.2597					\$19,806.2597
				0606	AGAA	\$2,829.4657					\$2,829.4657
0606	ABXA			Totals:	\$104,690.2299					\$104,690.2299	
0606	ACXA			0606	ACBA	\$36,959.9684					\$36,959.9684
				0606	ACBP	\$14,629.9875					\$14,629.9875
				0606	ADBA	\$47,739.9592					\$47,739.9592
				0606	AGCA	\$16,169.9862					\$16,169.9862
				0606	AGHA	\$13,089.9888					\$13,089.9888
				0606	Totals:	\$128,589.8901					\$128,589.8901
0606	BCXA			0606	BCBA	\$15,849.7993					\$15,849.7993
				0606	BCBE	\$2,153.0074					\$2,153.0074
				0606	BCCA	\$9,803.0551					\$9,803.0551
				0606	BCCE	\$5,160.7981					\$5,160.7981

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TAB 5 - Lists all Cost Pool, “D”, and “E” Functional Cost Code (FCC), the FCC codes that contribute to those codes, and their associated expense. Expenses are broken down by Cost Pool, Support, and Ancillary Expenses. Each providing FCC is subtotaled, showing total dataset expense.

TAB 1

DIRECT EXPENSE ACCEPTED REPORT

Doc: 05/15/2001 Time: 02:14:32 PM

Header

**Expense Assignment System IV**  
**Direct Expense Accepted Report**  
**Parent DMIS ID: 0607 - LANDSTUHL REGIONAL MEDCEN**  
**Calendar Year: 2000 Calendar Month: October**

**DMIS ID: 0607 LANDSTUHL REGIONAL MEDCEN**

**Schedule Type: Financial**

FCC	Service Unique BS/L	Service Unique PEC	SUEE	SOF	Expense Year-to-Date	Expense Net Month	Oblg Year-to-Date	Oblg Net Month
ABFA	0130.1881	84791512	26EB	D	\$17.73	\$17.73	\$17.73	\$17.73
ABFA	0130.1881	84791512	26ER	D	\$3,258.21	\$3,258.21	\$3,258.21	\$3,258.21
ABFA	0130.1881	84791512	26FI	D	\$53.95	\$53.95	\$53.95	\$53.95
ABFA	0130.1881	84791512	26FR	D	\$150.00	\$150.00	\$150.00	\$150.00
ABFA	0130.1881	84791512	26GR	D	\$280.60	\$280.60	\$280.60	\$280.60
ABFA	0607	Financial	Totals		\$3,760.49	\$3,760.49	\$3,760.49	\$3,760.49
ABXC	0130.1881	84790012	26EB	D	\$546.04	\$546.04	\$546.04	\$546.04
ABXC	0130.1881	84790012	26EI	D	\$779.72	\$779.72	\$779.72	\$779.72
ABXC	0130.1881	84790012	26ER	D	\$11,999.88	\$11,999.88	\$11,999.88	\$11,999.88
ABXC	0607	Financial	Totals		\$13,325.64	\$13,325.64	\$13,325.64	\$13,325.64
ACXB	0130.1881	84790012	26EB	D	\$291.83	\$291.83	\$291.83	\$291.83
ACXB	0130.1881	84790012	26EI	D	\$819.40	\$819.40	\$819.40	\$819.40
ACXB	0130.1881	84790012	26ER	D	\$9,966.61	\$9,966.61	\$9,966.61	\$9,966.61

Direct Expense Accepted Report

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TAB 1 – This report is similar to the Direct Expense Schedule in EAS III. All data is listed by Schedule Type (Financial, Manual, Personnel). The report reflects YTD and Month Net expenses and obligations by FCC, BS/L, service unique PEC (AMSCO), and SUEE. Provides totals by FCC, schedule type, DMIS Id, and Grand Total for MTF.

TAB 1

EXPENSE ACCEPTED SUMMARY FOR ALLOCATION REPORT

Date: 05/01/2001 Time: 01:40:26 PM

Header

**Expense Assignment System IV**  
**Expense Accepted Summary for Allocation Report**  
**Parent DMIS ID: 0606 - HEIDELBERG MEDDAC**  
**Fiscal Year: 2001 Fiscal Months: 01 Through 02**

DMIS ID: 0606 Fiscal Month: Oct  
 Schedule Type: Financial

4th Level FCC	Expense Net Month	Oblg Net Month
ABXA	\$19,132.23	\$19,132.23
ACXA	\$15,168.88	\$15,168.88
BAAA	\$1,156.03	\$1,156.03
BAPA	\$239.40	\$239.40
BBAA	\$1,761.86	\$1,761.86
BBDA	\$1,909.02	\$1,899.72
BCXA	\$5,081.66	\$5,081.66
BDEA	\$233.82	\$233.82
EDXA	\$1,869.49	\$1,869.49
BEXA	\$9,639.97	\$9,639.97
BFEA	\$180.54	\$180.54
BFEA	\$545.74	\$545.74
BFEB	\$696.67	\$696.67
BGAA	\$3,863.99	\$3,863.99
BHBA	\$8.26	\$8.26
BHCA	\$8,256.87	\$8,256.87
BHFA	\$3,703.08	\$3,703.08

Expense Accepted Summary for Allocation Report | Expense Accepted Detail for Allocation Report

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TAB 1 – Lists all primary 4<sup>th</sup> level FCC and associated net expense and net obligation expenses. Only those expenses that were accepted via Import and Validation in EAS IV are listed. Expenses are divided by Schedule Type; first, the financial expenses are listed; then the personnel schedule type is shown.

TAB 2

EXPENSE ACCEPTED DETAIL FOR ALLOCATION REPORT

Date: 05/01/2001 Time: 01:40:26 PM

Header

**Expense Assignment System IV**  
**Expense Accepted Detail for Allocation Report**  
**Parent DMIS ID: 0606 - HEIDELBERG MEDDAC**  
**Fiscal Year: 2001 Fiscal Months: 01 Through 02**

**DMIS ID: 0606 HEIDELBERG MEDDAC** **Fiscal Month: Oct**

**Schedule Type Description: Financial**

4th Level FCC	Service Unique B/S/L	Service Unique PEC	SUEE	SOF	Expense Net Month	Oblg Net Month
ABXA	0130.1881	84790012	26EB	D	\$748.27	\$748.27
	0130.1881	84790012	26EI	D	\$726.20	\$726.20
	0130.1881	84790012	26ER	D	\$17,657.76	\$17,657.76
ABXA			Totals:		\$19,132.23	\$19,132.23
ACXA	0130.1881	84790012	26EB	D	\$806.26	\$806.26
	0130.1881	84790012	26EI	D	\$393.45	\$393.45
	0130.1881	84790012	26ER	D	\$13,969.17	\$13,969.17
ACXA			Totals:		\$15,168.88	\$15,168.88
BAAA	0130.1881	84790025	26EB	D	\$175.11	\$175.11
	0130.1881	84790025	26ER	D	\$423.48	\$423.48
	0130.1881	84790025	31EA	D	\$557.44	\$557.44
BAAA			Totals:		\$1,156.03	\$1,156.03
BAPA	0130.1881	84790025	26EB	D	\$0.44	\$0.44
	0130.1881	84790025	26ER	D	\$258.96	\$258.96
BAPA			Totals:		\$259.40	\$259.40

Expense Accepted Summary for Allocation Report | Expense Accepted Detail for Allocation Report

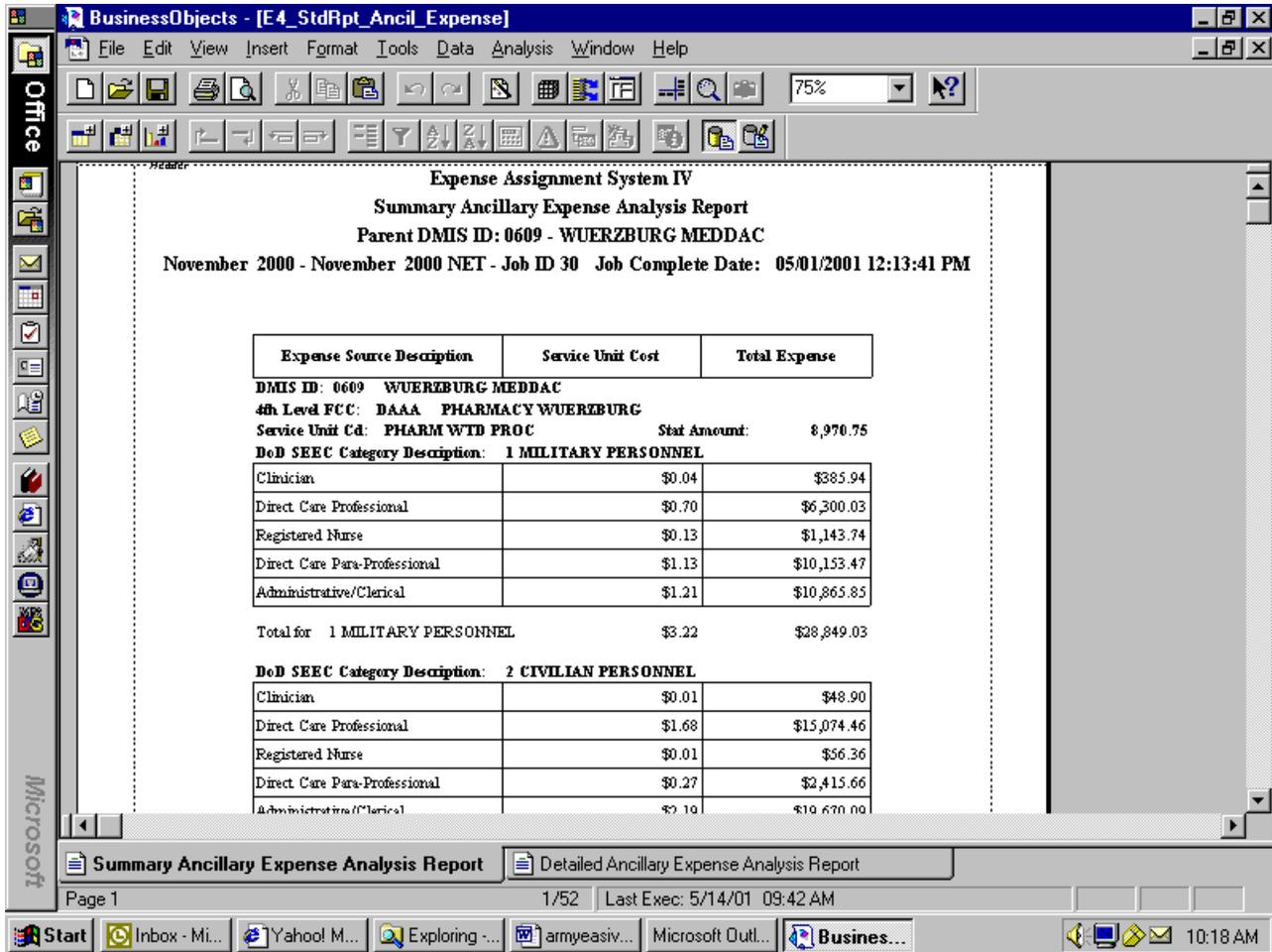
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TAB 2 - The Expense Accepted Detail for Allocation Report lists all financial expenses after adjustments (changes) have been posted in EAS IV. Expenses are broken down by Service Unique Expense Element (SUEE) for each FCC. This report illustrates EAS IV expenses that will be used during allocation processing.

This report most resembles the Pure Year to Date Report in EAS III.

TAB 1

SUMMARY ANCILLARY EXPENSE ANALYSIS REPORT



TAB 1 – The Summary Ancillary Expense Analysis Report provides breakout of the expenses by the SEEC Categories.

SEEC CATEGORY	DESCRIPTION	SEEC CATEGORY	DESCRIPTION
0	Free Receipts	6	Other Funded
1	Military Personnel	7	Other Unfunded
2	Civilian Personnel	8	Med/Dental Sup
3	Supplies	9	Depreciation
4	Equipment	A	Reservist
5	Contractual Services		

TAB 2

DETAILED ANCILLARY EXPENSE ANALYSIS REPORT

BusinessObjects - [E4\_StdRpt\_Ancil\_Expense]

Date: 05/14/2001 Time: 09:42:25 AM

Expense Assignment System IV  
 Detailed Ancillary Expense Analysis Report  
 Parent DMIS ID: 0609 - WUERZBURG MEDDAC  
 November 2000 - November 2000 NET - Job ID 30 Job Complete Date: 05/01/2001 12:13:41 PM

Expense Source Description	Expense Indicator Description	Service Unit Cost	Total Expense
<b>DMIS ID: 0609 WUERZBURG MEDDAC</b>			
<b>4th Level FCC: DAAA PHARMACY WUERZBURG</b>			
Service Unit Code: PHARM WTD PROC		Stat Amount:	\$ 970.75
<b>DoD SEEC Category Description: 3 SUPPLIES</b>			
Total for 3 SUPPLIES		\$0.84	\$7,578.83
<b>DoD SEEC Category Description: 4 EQUIPMENT</b>			
Financial Without Personnel	SUPPORT SERVICES VIA COST POOL	\$0.01	\$113.20
		\$0.01	\$113.20
Total for 4 EQUIPMENT		\$0.01	\$113.20
<b>DoD SEEC Category Description: 5 CONTRACTUAL SERVICES</b>			
Financial Without Personnel	SUPPORT SERVICES VIA COST POOL	\$0.51	\$4,607.09
		\$0.51	\$4,607.09
Total for 5 CONTRACTUAL SERVICES		\$0.51	\$4,607.09
<b>DoD SEEC Category Description: 6 OTHER FUNDED</b>			

Summary Ancillary Expense Analysis Report | Detailed Ancillary Expense Analysis Report

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TAB 2 - The Detailed Ancillary Expense Analysis Report most closely resembles Section 4 of the Detailed MEPR File I Report in EAS III. This report lists all expenses incurred throughout the month, including labor, supply, equipment, and contract expenses. Also listed are the Expense (by expense indicator), the Statistical Amount (workload), and the Service Unit Cost (expense divided by workload).

This report will be used to show the breakdown of total expenses incurred by an ancillary, broken down by SEEC category, Skill Type for Personnel Expense, and expense indicator (direct, indirect, support, etc).

This report illustrates all the data required to compute the Cost Per Service Unit (Service Unit Cost, Expense, and Stat amount). Here's the equation for Cost Per Service Unit:

$$\text{EXPENSE} \times \text{*WEIGHT} = \text{COST PER SVC UNIT} \times \text{WORKLOAD}$$

- weight can be drg, cpt, etc

TAB 1

SUMMARY AMBULATORY EXPENSE ANALYSIS REPORT

Date: 05/16/2001 Time: 01:31:35 PM

Header

**Expense Assignment System IV**  
**Summary Ambulatory Expense Analysis Report**  
**Parent DMIS ID: 0607 - LANDSTUHL REGIONAL MEDCEN**  
**November 2000 - November 2000 NET - Job ID 21 Job Complete Date: 05/09/2001 09:47:40 AM**

Expense Source Description	Service Unit Cost	Total Expense
<b>DMIS ID: 0607 LANDSTUHL REGIONAL MEDCEN</b>		
<b>4th Level FCC: BAAA INTERNAL MEDICINE CLINIC</b>		
Service Unit Code: TOTAL VISITS	Stat Amount:	1,588.00
<b>DoD SEEC Category Description: 1 MILITARY PERSONNEL</b>		
Clinician	\$6.44	\$10,222.39
Direct Care Professional	\$0.51	\$812.38
Registered Nurse	\$0.20	\$318.95
Direct Care Para-Professional	\$5.18	\$8,231.21
Administrative/Clerical	\$1.93	\$3,057.72
Total for 1 MILITARY PERSONNEL	\$14.26	\$22,642.65
<b>DoD SEEC Category Description: 2 CIVILIAN PERSONNEL</b>		
Clinician	\$7.34	\$11,655.07
Direct Care Professional	\$0.00	\$4.35
Registered Nurse	\$0.20	\$311.94

Summary Ambulatory Expense Analysis Report | Detailed Ambulatory Expense Analysis Report

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TAB 1 - The Summary Ambulatory Expense Analysis Report summarizes all expenses for Outpatient FCC accounts. The Service Unit Cost (total expense by source divided by stat amount) is listed along with Total Expense by FCC and expense source. Each FCC is subdivided by skill type category (Clinician, Direct Care Professional, etc).

The Summary Ambulatory Expense Analysis Report most resembles the MEPRS Summary Report found in EAS III.

TAB 2

DETAILED AMBULATORY EXPENSE ANALYSIS REPORT

Date: 05/16/2001 Time: 01:31:35 PM

Expense Assignment System IV  
 Detailed Ambulatory Expense Analysis Report  
 Parent DMIS ID: 0607 - LANDSTUHL REGIONAL MEDCEN  
 November 2000 - November 2000 NET - Job ID 21 Job Complete Date: 05/09/2001 09:47:40 AM

Expense Source Description	Expense Indicator Description	Service Unit Cost	Total Expense
<b>DMIS ID: 0607 LANDSTUHL REGIONAL MEDCEN</b>			
<b>4th Level FCC: BAAA INTERNAL MEDICINE CLINIC</b>			
Service Unit Code: TOTAL VISITS			Stat Amount: 1,588.00
DoD SEEC Category Description: 1 MILITARY PERSONNEL			
Clinician	DIRECT	\$6.23	\$9,891.01
	SUPPORT SERVICES	\$0.20	\$321.89
	SUPPORT SERVICES VIA COST POOL	\$0.01	\$9.49
		\$6.44	\$10,222.39
Direct Care Professional	COST POOL	\$0.48	\$759.56
	SUPPORT SERVICES	\$0.00	\$7.25
	SUPPORT SERVICES VIA COST POOL	\$0.03	\$45.57
		\$0.51	\$812.38
Registered Nurse	SUPPORT SERVICES	\$0.20	\$313.03
	SUPPORT SERVICES VIA COST POOL	\$0.00	\$5.92
			\$0.20

Summary Ambulatory Expense Analysis Report | Detailed Ambulatory Expense Analysis Report

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TAB 2 - The Detailed Ambulatory Expense Analysis Report details all expenses for Outpatient FCC accounts. The Service Unit Cost (total expense by source divided by stat amount) is listed along with Total Expense by FCC and expense source. Each FCC is subdivided by skill type category (Clinician, Direct Care Professional, etc). Additionally, this report further breaks down expenses by Expense Indicator (Ancillary, Direct, Support, Cost Pool, etc).

The Detailed Ambulatory Expense Analysis Report most resembles the MEPRS Summary Report found in EAS III.

TAB 1

SUMMARY INPATIENT EXPENSE ANALYSIS REPORT

Date: 05/01/2001 Time: 02:08:25 PM

Expense Assignment System IV  
 Summary Inpatient Expense Analysis Report  
 Parent DMIS ID: 0609 - WUERZBURG MEDDAC  
 November 2000 - November 2000 NET - Job ID 30 Job Complete Da 05/01/2001 12:13:41 PM

Expense Source Description	Service Unit Cost	Total Expense
<b>DMIS ID: 0609 WUERZBURG MEDDAC</b>		
<b>4th Level FCC: AAAA</b>		
<b>Service Unit Code: ADM Stat Amount: 19.00</b>		
<b>DoD SEEC Category Description: 1 MILITARY PERSONNEL</b>		
Clinician	\$180.33	\$3,426.27
Direct Care Professional	\$104.33	\$1,982.30
Registered Nurse	\$1,121.27	\$21,304.19
Direct Care Para-Professional	\$939.57	\$17,851.79
Administrative/Clerical	\$625.80	\$11,890.29
<b>Total for 1 MILITARY PERSONNEL</b>	<b>\$2,971.31</b>	<b>\$56,454.84</b>
<b>DoD SEEC Category Description: 2 CIVILIAN PERSONNEL</b>		
Clinician	\$8.33	\$158.22
Direct Care Professional	\$109.28	\$2,076.29
Registered Nurse	\$240.48	\$4,569.10

Summary Inpatient Expense Analysis Report | Detailed Inpatient Expense Analysis Report

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TAB 1 - The Summary Inpatient Expense Analysis Report details all expenses for Outpatient FCC accounts. The Service Unit Cost (total expense by source divided by stat amount) is listed along with Total Expense by FCC and expense source. Each FCC is subdivided by skill type category (Clinician, Direct Care Professional, etc).

The Summary Inpatient Expense Analysis Report most resembles the MEPRS Summary Report found in EAS III.

NOTE: In EAS IV, there exists a SEEC Category (0-9, A) which is used to further break down expenses and statistical amounts on this report.

TAB 2

DETAILED INPATIENT EXPENSE ANALYSIS REPORT

**Expense Assignment System IV**  
**Detailed Inpatient Expense Analysis Report**  
**Parent DMIS ID: 0609 - WUERZBURG MEDDAC**  
**November 2000 - November 2000 NET - Job ID 30 Job Complete Da 05/01/2001 12:13:41 PM**

Expense Source Description	Expense Indicator Description	Service Unit Cost	Total Expense
<b>DMIS ID: 0609 WUERZBURG MEDDAC</b>			
<b>4th Level FCC: AAAA</b>			
<b>Service Unit Code: ADM</b>		<b>Stat Amount: 19.00</b>	
<b>DoD SEEC Category Description: 1 MILITARY PERSONNEL</b>			
Clinician	ANCILLARY	\$28.37	\$539.09
	DIRECT	\$136.42	\$2,592.00
	SUPPORT SERVICES	\$14.66	\$278.52
	SUPPORT SERVICES VIA COST POOL	\$0.88	\$16.66
		\$180.33	\$3,426.27
Direct Care Professional	ANCILLARY	\$36.67	\$696.82
	SUPPORT SERVICES	\$67.32	\$1,279.15
	SUPPORT SERVICES VIA COST POOL	\$0.33	\$6.33
		\$104.33	\$1,982.30
Registered Nurse	ANCILLARY	\$14.54	\$276.30
	COST POOL	\$1,035.90	\$19,682.18
	SUPPORT SERVICES	\$70.60	\$1,341.39

Summary Inpatient Expense Analysis Report | Detailed Inpatient Expense Analysis Report  
Page 1 | 1/190 | Last Exec: 5/1/01 02:08 PM  
Start | [01] 00:00 - C... | Inbox - Micros... | Exploring - Ea... | armyeasiv\_ref... | BusinessO... | FW: ERMC S... | 2:12 PM

TAB 2 - The Detailed Inpatient Expense Analysis Report details all expenses for Outpatient FCC accounts. The Service Unit Cost (total expense by source divided by stat amount) is listed along with Total Expense by FCC and expense source. Each FCC is subdivided by skill type category (Clinician, Direct Care Professional, etc). Additionally, this report further breaks down expenses by Expense Indicator (Ancillary, Direct, Support, Cost Pool, etc).

The Detailed Inpatient Expense Analysis Report most resembles the MEPRS Summary Report found in EAS III.

TAB 1

### COST TABLE SUMMARY REPORT

**Expense Assignment System IV  
Cost Table Summary Report**

**Parent DMIS ID: 0609 - WUERZBURG MEDDAC**

**November 2000 - November 2000 NET - Job ID 30 Job Complete Date: 05/01/2001 12:13:41 PM**

DMIS ID: 0609 WUERZBURG MEDDAC

4th Level FCC	4th Level FCC Description	Service Unit Cd	Service Unit Description	Service Unit Cost	Total Expense	Stat Am
AAAA	INT RES INPT	ADM	ADMISSIONS	\$5,194.81	\$96,701.36	
AAAA	INT RES INPT	DISP	DISPOSITIONS	\$10,966.82	\$96,701.36	
AAAA	INT RES INPT	OBD U/ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT PROFESSIONAL FEES (WITH ANCILLARY)	\$1,626.04	\$91,058.27	
AAAA	INT RES INPT	OBD U/ANC & U/PROF	OCCUPIED BED DAYS (WITH ANCILLARY AND PROFESSIONAL FEES)	\$1,762.52	\$96,701.36	
AAAA	INT RES INPT	OBD U/O ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT ANCILLARY AND PROFESSIONAL FEES	\$1,318.85	\$73,855.35	
ABGA	GENERAL SURGERY INPNT	ADM	ADMISSIONS	\$5,801.50	\$104,426.99	
ABGA	GENERAL SURGERY INPNT	DISP	DISPOSITIONS	\$6,142.76	\$104,426.99	
ABGA	GENERAL SURGERY INPNT	OBD U/ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT PROFESSIONAL FEES (WITH ANCILLARY)	\$1,435.64	\$93,316.50	
ABGA	GENERAL SURGERY INPNT	OBD U/ANC & U/PROF	OCCUPIED BED DAYS (WITH ANCILLARY AND PROFESSIONAL FEES)	\$1,606.57	\$104,426.99	
ABGA	GENERAL SURGERY INPNT	OBD U/O ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT ANCILLARY AND PROFESSIONAL FEES	\$896.44	\$58,268.74	
ABFA	ORAL SURGERY INPNT	ADM	ADMISSIONS	\$4,012.77	\$20,063.85	
ABFA	ORAL SURGERY INPNT	DISP	DISPOSITIONS	\$5,015.96	\$20,063.85	
ABFA	ORAL SURGERY INPNT	OBD U/ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT PROFESSIONAL FEES (WITH ANCILLARY)	\$1,584.44	\$17,428.85	
ABFA	ORAL SURGERY INPNT	OBD U/ANC & U/PROF	OCCUPIED BED DAYS (WITH ANCILLARY AND PROFESSIONAL FEES)	\$1,823.99	\$20,063.85	
ABFA	ORAL SURGERY INPNT	OBD U/O ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT ANCILLARY AND PROFESSIONAL FEES	\$1,084.66	\$11,931.22	
ABGA	OTDRHINOLARYNGOLOGY (ENT INP)	ADM	ADMISSIONS	\$3,874.40	\$7,748.79	
ABGA	OTDRHINOLARYNGOLOGY (ENT INP)	DISP	DISPOSITIONS	\$3,874.40	\$7,748.79	
ABGA	OTDRHINOLARYNGOLOGY (ENT INP)	OBD U/ANC & U/O PROF	OCCUPIED BED DAYS WITHOUT PROFESSIONAL FEES (WITH ANCILLARY)	\$3,348.85	\$6,697.69	

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TAB 1 -The Cost Table Summary Report most resembles the MEPR File 1 Report found in EAS III. This post processing report shows at a glance the expense, workload, and unit cost of each Functional Cost Code (FCC). This report does not include Ancillary Costs in the calculations.

Use this report to determine which work centers do not appear to be cost productive; either the expenses are too large, or there is very little workload when determining the unit cost.

TAB 2

**COST TABLE DETAIL REPORT**

Date: 05/01/2001 Time: 02:13:20 PM

**Expense Assignment System IV**  
**Cost Table Detail Report**  
**Parent DMIS ID: 0609 - WUERZBURG MEDDAC**  
**November 2000 - November 2000 NET - Job ID 30 Job Complete Date: 05/01/2001 12:13:41 PM**

DMIS ID: 0609 WUERZBURG MEDDAC  
 4th Level FCC: AAAA FCC Service Unit Cost: \$5,194.81 Stat Amount: 19.00

4th Level FCC	4th Level FCC Description	Service Unit Cd	Skill Type Cd	Skill Type Description	Expense Indicator Description	Service Unit Cost	Percent Service Unit Cost	Expense
AAAA		ADM	1	Clinician	DIRECT	\$136.42	2.63 %	\$2,592.00
AAAA		ADM	1	Clinician	SUPPORT SERVICES	\$16.59	0.32 %	\$315.28
AAAA		ADM	1	Clinician	SUPPORT SERVICES VIA CODE	\$0.99	0.02 %	\$18.77
AAAA		ADM	1	Clinician	ANCILLARY	\$34.66	0.67 %	\$653.45
AAAA		ADM	1	Clinician	Total	\$188.66	3.63 %	\$3,584.50
AAAA		ADM	2	DirectCare Professional	DIRECT	\$1.74	0.03 %	\$33.00
AAAA		ADM	2	DirectCare Professional	SUPPORT SERVICES	\$94.53	1.82 %	\$1,796.08
AAAA		ADM	2	DirectCare Professional	SUPPORT SERVICES VIA CODE	\$0.33	0.01 %	\$6.35
AAAA		ADM	2	DirectCare Professional	ANCILLARY	\$117.01	2.25 %	\$2,223.16
AAAA		ADM	2	DirectCare Professional	Total	\$213.61	4.11 %	\$4,058.59
AAAA		ADM	3	Registered Nurse	COST POOL	\$1,272.75	24.50 %	\$24,162.31
AAAA		ADM	3	Registered Nurse	SUPPORT SERVICES	\$73.58	1.42 %	\$1,397.99
AAAA		ADM	3	Registered Nurse	SUPPORT SERVICES VIA CODE	\$0.35	0.01 %	\$6.74
AAAA		ADM	3	Registered Nurse	ANCILLARY	\$15.07	0.29 %	\$286.24
AAAA		ADM	3	Registered Nurse	Total	\$1,361.75	26.21 %	\$25,873.28
AAAA		ADM	4	DirectCare Para-Professional	COST POOL	\$626.53	12.06 %	\$11,904.08
AAAA		ADM	4	DirectCare Para-Professional	SUPPORT SERVICES	\$73.88	1.42 %	\$1,403.72
AAAA		ADM	4	DirectCare Para-Professional	SUPPORT SERVICES VIA CODE	\$1.84	0.04 %	\$34.98

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TAB 2 – Lists all expenses of 4<sup>th</sup> level FCCs broken down by Service Unit Code/cost, Skill Type Code (1-5), and Expense Indicator (direct, support svc, and ancillary). The end result listed, the Cost Per Service unit. Each FCC is sub-totaled by Skill Type Code.

TAB 1

**PERSONNEL ALLOCATED FUNCTIONAL COST CODE (FCC)  
SUMMARY REPORT**

BusinessObjects - [E4\_Alloc\_PersAlloc]

Date: 05/14/2001 Time: 11:13:58 AM

**Expense Assignment System IV  
Personnel Allocated Functional Cost Code (FCC) Summary Report  
Parent DMIS ID: 0609 - WUERZBURG MEDDAC  
November 2000 - November 2000 NET - Job ID 30      Job Complete Date: 05/01/2001 12:13:41 PM**

DMIS ID	4th Level FCC	Assigned FTE	Available FTE	Nonavail. Sick FTE	Nonavail. Leave FTE	Nonavail. Other FTE	Available Hours	Nonavail. Sick Hours	Nonavail. Leave Hours	Nonavail. Other Hours	Available Salary Expense	Nonavail. Salary Expense	Total Available Salary Expense
0609	AAAA	3.43	9.16	0.00	0.16	0.00	1,539.28	0.00	25.88	0.00	\$38,550.48	\$58.57	\$39,109.06
0609	AAQA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0609	ABAA	1.09	5.95	0.00	0.04	0.00	998.10	0.00	5.88	0.00	\$25,764.52	\$126.95	\$25,891.47
0609	ABFA	0.35	1.25	0.00	0.01	0.00	208.73	0.00	2.35	0.00	\$5,536.57	\$50.78	\$5,587.35
0609	ABGA	0.29	0.63	0.00	0.01	0.00	105.47	0.00	2.35	0.00	\$2,737.62	\$50.78	\$2,788.40
0609	ABKE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0609	ACAA	0.04	0.53	0.00	0.00	0.00	88.84	0.00	0.00	0.00	\$2,595.30	\$0.00	\$2,595.30
0609	ACBA	2.97	8.18	0.02	0.03	0.00	1,376.33	3.36	5.03	0.00	\$43,381.66	\$191.89	\$43,573.56
0609	ACCA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0609	ADAA	0.20	1.51	0.00	0.01	0.00	268.00	0.00	1.18	0.00	\$8,872.26	\$25.39	\$8,897.65
0609	ADBA	3.33	7.56	0.02	0.03	0.00	1,268.72	3.77	5.66	0.00	\$37,579.25	\$215.54	\$37,794.79
0609	AEAA	0.11	1.36	0.00	0.00	0.00	228.00	0.00	0.00	0.00	\$5,912.44	\$0.00	\$5,912.44
0609	AFAA	0.17	0.60	0.00	0.01	0.00	100.63	0.00	1.18	0.00	\$2,790.51	\$25.39	\$2,815.90
0609	AGAA	0.32	2.92	0.00	0.01	0.00	489.95	0.00	1.18	0.00	\$14,481.80	\$25.39	\$14,507.19
0609	AGCA	0.77	1.82	0.01	0.01	0.00	303.95	0.87	1.31	0.00	\$9,023.14	\$49.94	\$9,073.09
0609	BAAA	4.93	7.57	0.05	0.48	0.10	1,270.00	8.00	80.00	16.00	\$32,108.55	\$3,417.45	\$35,526.00

Personnel Allocated FCC Summary Report    Personnel Allocated FCC Detail Report    Personnel Allocated FCC Summary (Provi

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TAB 1 - Provides by FCC and DMIS Id the allocated FTEs and Hours along with the Salaries.

TAB 2

## PERSONNEL ALLOCATED FUNCTIONAL COST (FCC) DETAIL REPORT

BusinessObjects - [E4\_Alloc\_PersAlloc]

Date: 05/14/2001 Time: 01:13:18 PM

**Expense Assignment System IV**  
**Personnel Allocated Functional Cost Code (FCC) Detail Report**  
 Parent DMIS ID: 0609 - WUERZBURG MEDDAC

**November 2000 - November 2000 NET - Job ID 30      Job Complete Date: 05/01/2001 12:13:41 PM**

DMIS ID	4th Level FCC	Expense Indicator Description	Prov. DMIS ID	Rev. 4th Level FCC	Assigned FTE	Available FTE	Nonavail. Sick FTE	Nonavail. Leave FTE	Nonavail. Other FTE	Available Ho	Nonavail. Sick Hours	Nonavail. Leave Hours	Nonavail. Other Hours	Available Salary Expense	Nonavail. Salary Expense	Total Available Salary Expense
609	AAAA	DIRECT			0.00	0.46	0.00	0.00	0.00	77.00	0.00	0.00	0.00	\$2,625.00	\$0.00	\$2,625.00
		COST POOL	0609	AAAA	0.20	2.32	0.00	0.00	0.00	390.11	0.00	0.00	0.00	\$9,606.69	\$0.00	\$9,606.69
		COST POOL	0609	ABXB	3.24	6.37	0.00	0.16	0.00	1,072.18	0.00	25.88	0.00	\$26,318.79	\$558.57	\$26,877.36
609	AAAA	<b>Total</b>			3.43	9.16	0.00	0.16	0.00	1,539.28	0.00	25.88	0.00	\$38,550.48	\$558.57	\$39,109.05
609	AAAA	DIRECT			1.00	11.68	0.00	0.00	0.00	1,962.00	0.00	0.00	0.00	\$48,316.00	\$0.00	\$48,316.00
		EXPENSES CONTRIBUTED			-1.00	-11.68	0.00	0.00	0.00	-1,962.00	0.00	0.00	0.00	-\$48,316.00	\$0.00	-\$48,316.00
609	AAAA	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
609	ABAA	DIRECT			0.00	0.40	0.00	0.00	0.00	66.00	0.00	0.00	0.00	\$2,820.00	\$0.00	\$2,820.00
		COST POOL	0609	AAAA	0.35	4.10	0.00	0.00	0.00	688.42	0.00	0.00	0.00	\$16,952.98	\$0.00	\$16,952.98
		COST POOL	0609	ABXB	0.74	1.45	0.00	0.04	0.00	243.68	0.00	5.88	0.00	\$5,981.54	\$126.95	\$6,108.49
609	ABAA	<b>Total</b>			1.09	5.95	0.00	0.04	0.00	998.10	0.00	5.88	0.00	\$25,754.52	\$126.95	\$25,881.47
609	ABFA	DIRECT			0.00	0.06	0.00	0.00	0.00	8.00	0.00	0.00	0.00	\$601.00	\$0.00	\$601.00
		COST POOL	0609	AAAA	0.05	0.61	0.00	0.00	0.00	103.26	0.00	0.00	0.00	\$2,542.95	\$0.00	\$2,542.95
		COST POOL	0609	ABXB	0.29	0.58	0.00	0.01	0.00	97.47	0.00	2.35	0.00	\$2,392.62	\$50.78	\$2,443.40

Personnel Allocated FCC Summary Report    **Personnel Allocated FCC Detail Report**    Personnel Allocated FCC Summary (Provi

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TAB 2 - Breakout of the FTEs/Hrs charged directly to an FCC or re-distributed from a cost pool via purification.

TAB 3

**PERSONNEL ALLOCATED FUNCTIONAL COST CODE (FCC)  
SUMMARY (PROVIDING ONLY) REPORT**

BusinessObjects - [E4\_Alloc\_PersAlloc.rep]  
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**Expense Assignment System IV  
 Personnel Allocated Functional Cost Code (FCC) Detail (Providing Only) Report  
 Parent DMIS ID: 0049 - WINN ACH-FT. STEWART  
 October 2000 - October 2000 NET - Job ID 42 Job Complete Date: 07/02/2001 04:38:07 PM**

DMIS ID	4th Level FCC	Expense Indicator Description	Prov. DMIS ID	Prov. 4th Level FCC	Assigned FTE	Available FTE	Nonavail. Sick FTE	Nonavail. Leave FTE	Nonavail. Other FTE	Available Hours	Nonavail. Sick Hours	Nonavail. Leave Hours	Nonavail. Other Hours	Available Salary Expense	Nonavail. Salary Expense	Total Salary Expense
0049	BCXA	DIRECT			21.52	8.52	0.49	0.60	0.50	1,433.00	82.00	99.00	80.00	\$27,987.21	\$4,481.95	\$32,469.06
		EXPENSES CONTRIBUTED			-2.152	-8.52	-0.49	-0.60	-0.50	-1,433.00	-82.00	-99.00	-80.00	-\$27,987.21	-\$4,481.95	-\$32,469.06
0049	BCXA	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0049	BDXA	DIRECT			24.26	11.52	0.05	0.43	0.60	1,940.00	8.00	72.00	96.00	\$39,890.27	\$4,180.73	\$44,071.00
		EXPENSES CONTRIBUTED			-24.26	-11.52	-0.05	-0.43	-0.60	-1,940.00	-8.00	-72.00	-96.00	-\$39,890.27	-\$4,180.73	-\$44,071.00
0049	BDXA	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0049	BEA	DIRECT			9.52	4.70	0.14	0.06	1.06	790.00	24.00	10.00	176.00	\$16,966.02	\$4,233.98	\$21,200.00
		EXPENSES CONTRIBUTED			-9.52	-4.70	-0.14	-0.06	-1.06	-790.00	-24.00	-10.00	-176.00	-\$16,966.02	-\$4,233.98	-\$21,200.00
0049	BEA	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0049	BFXE	DIRECT			6.00	3.36	0.33	0.20	0.11	564.00	55.00	33.00	20.00	\$11,748.14	\$2,310.86	\$14,059.00
		EXPENSES CONTRIBUTED			-6.00	-3.36	-0.33	-0.20	-0.11	-564.00	-55.00	-33.00	-20.00	-\$11,748.14	-\$2,310.86	-\$14,059.00
0049	BFXE	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
0049	BHGD	DIRECT			6.00	2.26	1.10	0.33	0.22	379.00	184.00	54.00	37.00	\$7,620.51	\$5,189.50	\$12,810.01
		EXPENSES CONTRIBUTED			-6.00	-2.26	-1.10	-0.33	-0.22	-379.00	-184.00	-54.00	-37.00	-\$7,620.51	-\$5,189.50	-\$12,810.01
0049	BHGD	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00

Personnel Allocated FCC Summary (Providing Only) Report | Personnel Allocated FCC Detail (Providing Only) Report | Person  
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TAB 3 - Summary of the cost pool codes that contributed FTEs/Hrs.

TAB 4

**PERSONNEL ALLOCATED FUNCTIONAL COST CODE (FCC)  
DETAIL (PROVIDING ONLY) REPORT**

BusinessObjects - [E4\_Alloc\_PersAlloc]

Date: 05/14/2001 Time: 01:13:18 PM

**Expense Assignment System IV  
Personnel Allocated Functional Cost Code (FCC) Detail (Providing Only) Report  
Parent DMIS ID: 0609 - WUERZBURG MEDDAC  
November 2000 - November 2000 NET - Job ID 30      Job Complete Date: 05/01/2001 12:13:41 PM**

DMIS ID	4th Level FCC	Expense Indicator Description	Row. DMIS ID	Row. 4th Level FCC	Assigned FTE	Available FTE	Nonavail. Sick FTE	Nonavail. Leave FTE	Nonavail. Other FTE	Available Hours	Nonavail. Sick Hours	Nonavail. Leave Hours	Nonavail. Other Hours	Available Salary Expense	Nonavail. Salary Expense	Total Avail Salary Exp
1124	FBXS	DIRECT			4.00	6.09	0.11	0.23	0.00	1,023.00	17.00	38.00	0.00	\$17,665.50	\$1,976.76	\$19,642.26
		EXPENSES CONTRIBUTED			-4.00	-6.09	-0.11	-0.23	0.00	-1,023.00	-17.00	-38.00	0.00	-\$17,665.50	-\$1,976.76	-\$19,642.26
1124	FBXS	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
1127	BHQ2	DIRECT			15.93	10.82	0.00	0.97	0.81	1,813.00	0.00	160.00	136.00	\$41,556.68	\$5,464.33	\$47,021.01
		EXPENSES CONTRIBUTED			-15.93	-10.82	0.00	-0.97	-0.81	-1,813.00	0.00	-160.00	-136.00	-\$41,556.68	-\$5,464.33	-\$47,021.01
1127	BHQ2	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
1235	BH0V	DIRECT			7.00	4.06	0.00	0.10	1.07	682.00	0.00	17.00	178.00	\$13,849.69	\$3,660.31	\$17,510.00
		EXPENSES CONTRIBUTED			-7.00	-4.06	0.00	-0.10	-1.07	-682.00	0.00	-17.00	-178.00	-\$13,849.69	-\$3,660.31	-\$17,510.00
1235	BH0V	<b>Total</b>			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00
		<b>Total</b>			0.00	0.00	0.00	0.00	0.00	1,000,000	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00

Personnel Allocated FCC Summary (Providing Only) Report      Personnel Allocated FCC Detail (Providing Only) Report

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TAB 4 - Re-cap of FTEs/Hrs/Expenses by providing FCC.

TAB 1

ALLOCATION SUMMARY REPORT for A, B, C, F, and G ACCOUNTS

**Allocation Summary Report for A, B, C, F, and G Accounts**  
 Parent DMIS ID: 0609 - WUERZBURG MEDDAC  
 November 2000 - November 2000 NET - Job ID 30      Job Complete Date: 05/01/2001 12:13:41 PM

DMIS ID      0609      WUERZBURG MEDDAC  
 4th Level FCC      AAAA      IST MED INRPT

SUEE	Service-Unique EE Description	Direct Expense	Expenses From Cost Pools	Final Direct Expenses	Support Services Expenses	Ancillary Expenses	Expense Contributed	Total Expense With Ancillary	Total Expense Without Ancillary
1190	TOTAL MILITARY PAY	\$1,667.00		\$1,667.00	\$3,796.61	\$1,483.21		\$6,946.82	\$5,463.61
11A6	TOTAL FULL TIME PERMANENT CIVILIAN PAY, GRADED US	\$33.00	\$4,897.79	\$4,930.79	\$10,788.34	\$4,750.92		\$20,470.05	\$15,719.14
21T1	TDY TRANSPORTATION PAYMENTS TO VENDORS				\$126.69	\$11.23		\$137.92	\$126.69
21T2	OTHER TDY CHARGES		\$258.82	\$258.82	\$-0.31	\$114.99		\$373.50	\$258.52
22NL	COMMERCIAL LAND				\$8.64	\$-2.59		\$6.05	\$8.64
232Z	OTHER				\$-154.17	\$13.94		\$-140.23	\$-154.17
24D0	DEFENSE PRINTING SERVICES (FY97 AND SUBSEQUENT)				\$39.53	\$6.66		\$46.19	\$39.53
252G	OTHER CONTRACTUAL SERVICES (NON IT)		\$-331.18	\$-331.18	\$2,224.86	\$477.20		\$2,370.89	\$1,893.69
2563	PURCHASED HEALTH CARE					\$52.36		\$52.36	
2565	CONTRACT PHYSICIANS SERVICES				\$52.182	\$107.59		\$629.41	\$52.182
25G0	GOVERNMENT ACCOUNTS - OTHER				\$2,839.44	\$527.49		\$3,366.93	\$2,839.44
25G7	NON-ARMY NON-IT PURCH (EXCL ARMY)				\$-5.14	\$-0.96		\$-6.09	\$-5.14

Allocation Summary Report for A, B, C, F, and G Accounts  
 Page 1      1/3      Last Exec: 5/1/01 02:22 PM

TAB 1 - The Allocation Summary Report for A, B, C, F, & G is a post processing report, showing expenses by Functional Cost Code (FCC); broken out by SUEE (EOR), Direct, Cost Pool, Final Direct, Support, and Ancillary Expenses.

This report incorporates step-down expenses as they are attributed to the FCC. It also illustrates those expenses contributed, if applicable.

Use the Allocation Summary Report to track all expenses attributed to a specific FCC, to include either with or without ancillary expenses.

This report most closely resembles the Computation Summary found in EAS III.

TAB 2

ALLOCATION SUMMARY REPORT for D, E, and COST POOL ACCOUNTS

**Expense Assignment System IV**  
**Allocation Summary Report For D, E, and Cost Pool Accounts**  
**Parent DMIS ID: 0609 - WUERZBURG MEDDAC**  
**November 2000 - November 2000 NET - Job ID 30 Job Complete Date: 05/01/2001 12:13:41 PM**

Providing DMIS ID: 0609 Cost Pool DMIS ID:  
 Providing 4th Level FCC: DAAA Cost Pool 4th Level FCC:  
 Providing 4th Level ASN: 91 Data Set ID: DAAA/0609

Requesting DMIS ID: 0609  
 Requesting 4th Level FCC: AAAA

Stat Amount: 510.9500 Provider Stat Amount: 8969.7500 Allocation Ratio: 5.6964%

SUEE	SUEE Description	Total Expense Allocated
1190	TOTAL MILITARY PAY	212.27
11AB	TOTAL FULL TIME PERMANENT CIVILIAN PAY, GRADED US	2,122.78
21T1	TDY TRANSPORTATION PAYMENTS TO VENDORS	2.82
21T2	OTHER TDY CHARGES	10.03
22NL	COMMERCIAL LAND	-2.34
232Z	OTHER	15.43
24D0	DEFENSE PRINTING SERVICES (FY 97 AND SUBSEQUENT)	2.15
252G	OTHER CONTRACTUAL SERVICES (NON IT)	103.31
256S	CONTRACT PHYSICIANS SERVICES	25.00
2669	CONTRACT PHYSICIANS SERVICES	174.36

Allocation Summary Report for D, E, and Cost Pool Accounts  
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TAB 2 - The Allocation Summary Report for D, E, and Cost Pools shows the workload, provider workload and the associated expense for each Ancillary (D), Support (E), and Cost Pool (\_\_X\_) Data Sets, further broken down by SUEE (EEIC i.e. 604, 609, and 624).

There is no EAS III report that encompassed the majority of the data included on this report. The Allocation Ratio Percentage can be found on the Allocation Ratio Report in EAS IV. This ratio is established by dividing the stat amount by the provider's total stat amount (510.9500/8969.7500 = 5.6964%).

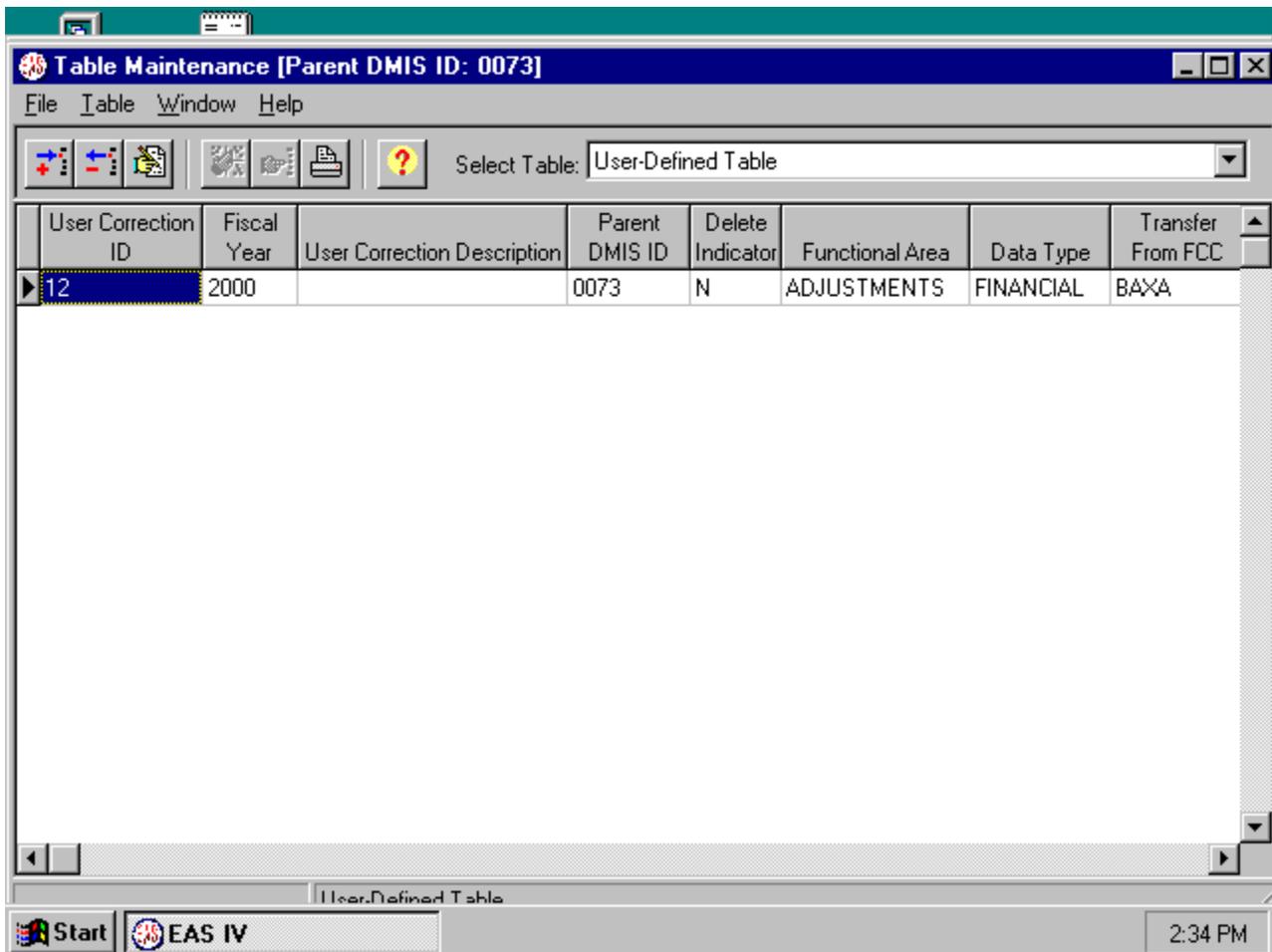
The Allocation Summary Report can be used to graphically show how much money and workload is attributed to each Functional Cost Code (FCC) within a workcenter or cost pool.

## VI: EAS IV TABLES

### USER DEFINED CORRECTIONS (UDC)

The following two screens comprise the User Defined Corrections Table (UDC), found in EAS IV. The first screen shows the left side of the UDC. This slide shows that the UDC was created for financial data, to move expenses from FCC BAXA, (screen 2). Screen two is the right side of the UDC and shows the duration of this action (May 8, 2000 to September 30, 2000 (default is the end of the Fiscal Year)).

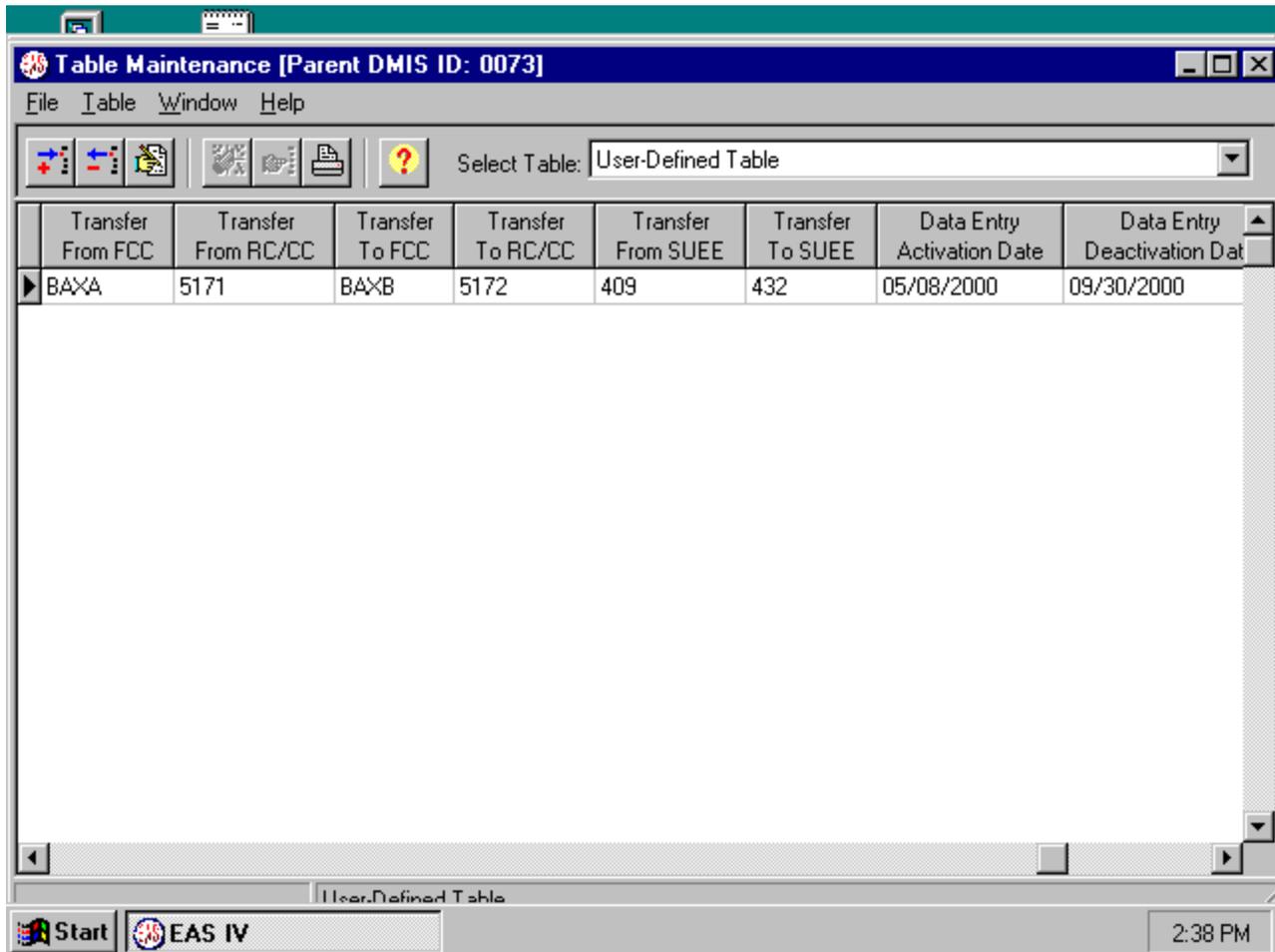
: The UDC must be manually initiated each month to perform this move of expenses; it does NOT automatically run. **EASIV → Adjustments → Apply User Defined Table - Adjustments**



The screenshot shows a Windows-style application window titled "Table Maintenance [Parent DMIS ID: 0073]". The window has a menu bar with "File", "Table", "Window", and "Help". Below the menu bar is a toolbar with several icons and a "Select Table:" dropdown menu currently set to "User-Defined Table". The main area of the window contains a table with the following columns: "User Correction ID", "Fiscal Year", "User Correction Description", "Parent DMIS ID", "Delete Indicator", "Functional Area", "Data Type", and "Transfer From FCC". The table has one row of data where the "User Correction ID" is 12, the "Fiscal Year" is 2000, the "Parent DMIS ID" is 0073, the "Delete Indicator" is N, the "Functional Area" is ADJUSTMENTS, the "Data Type" is FINANCIAL, and the "Transfer From FCC" is BAXA. The Windows taskbar at the bottom shows the "Start" button, the "EAS IV" application icon, and the time "2:34 PM".

User Correction ID	Fiscal Year	User Correction Description	Parent DMIS ID	Delete Indicator	Functional Area	Data Type	Transfer From FCC
12	2000		0073	N	ADJUSTMENTS	FINANCIAL	BAXA

**UDC** – This second screen shows the right side of the UDC table found in EAS IV, Adjustments, User Defined Table. .



**PROCEDURES:**

1. The User Defined Correction Table (UDC) may be updated/created/deleted from two different areas within EAS IV:

**Adjustments → Table Maintenance → add, update, or delete**

**Or**

**ECU → Table Maintenance → User Defined Table → add, update, or delete**

2. Press the “add” icon at the UDC Table screen (you may select either option above):

**Adjustments → Table Maintenance → add**

3. The Add User – Defined Corrections (Adjustments) screen will appear. Select the following fields to create UDC entry:

## **TRANSFER**

- Data Fiscal Year
- FROM FCC
- FROM Service Unique Expense Element
- TO FCC
- TO Service Unique Expense Element

## **EFFECTIVE DATE RANGE**

- Apply Record From (Date)
  - Through (Date)
4. Entries on the UDC Table may be added, deleted or updated by selecting the appropriate icon.

## APPLY THE USER DEFINED TABLE - ADJUSTMENTS

The screenshot shows the 'Adjustments - Browse' application window. The 'Function' menu is open, and the option 'Apply User-Defined Table - Adjustments...' is selected. The main window displays a table with the following data:

Expense Element	SOF	Expense YTD	Obligation YTD
004	D	\$81,223.00	\$82,434.00
0073 5105 ABXA 2X 87700 624	D	\$7,633.00	\$0.00
0073 5121 ABXA 2X 87700 409	D	\$620.00	\$620.00
0073 5121 ABXA 2X 87700 47392	D	\$0.00	\$0.00
0073 5121 ABXA 2X 87700 59294	D	\$0.00	\$0.00
0073 5121 ABXA 2X 87700 604	D	\$69,841.00	\$72,021.00
0073 5131 ACXA 2X 87700 409	D	\$896.00	\$896.00
0073 5131 ACXA 2X 87700 604	D	\$16,192.00	\$16,383.00
0073 5131 ACXA 2X 87700 624	D	\$13,243.00	\$13,243.00
0073 5171 BAXA 2X 87700 604	D	\$16,918.00	\$17,258.00
0073 5171 BAXA 2X 87700 624	D	\$0.00	\$0.00
0073 5172 BAXB 2X 87700 604	D	\$353.00	\$353.00

Each month, the User Defined Adjustments Table must be selected to process UDC entries.

## Account Subset Definition (ASD)

The ASD may be updated by selecting the appropriate icon (add, delete, & update):

### EAS IV → Table Maintenance → ASD Table → add, delete, or update

a. Within the ASD add screen, the appropriate fields may be updated, including:

- Fiscal Year
- DMIS ID
- Functional Cost Code
- FCC Description
- Reporting Category
- Assignment Sequence Number

b. Additionally, the following fields are available:

- Activation – date for FCC to become available for use
- Deactivation – date for FCC to become Unavailable for use
- Inactivation – Temporary date of FCC “non – use”

Fiscal Year	DMIS ID	Functional Cost Code	Functional Cost Code Description	Assignment Sequence Number	Activation Date	Inactive Date
2001	0607	BIAA	EMERGENCY MEDICAL CARE		10/01/2000	
2001	0607	BIAE	CHAMPUS/EMERGENCY ROOM		10/01/2000	
2001	0607	BLAA	PHYSICAL THERAPY		10/01/2000	
2001	0607	BLBA	OCCUPATIONAL THERAPY		10/01/2000	
2001	0607	CAAS	APU ORAL SURGERY		10/01/2000	
2001	0607	CAAD	DENTAL CLINIC KUWAIT		10/01/2000	
2001	0607	DAAA	PHARMACY 2ND GEN	144	10/01/2000	
2001	0607	DBAA	CLINICAL PATHOLOGY, BLOOD BA	153	10/01/2000	
2001	0607	DBBA	ANATOMICAL PATHOLOGY	161	10/01/2000	
2001	0607	DBXA	PATHOLOGY CONS COST POOL		10/01/2000	
2001	0607	DCAA	DIAGNOSTIC RAD MAIN	164	10/01/2000	
2001	0607	DCAB	ULTRASOUND	165	10/01/2000	
2001	0607	DCAC	CAT SCAN	166	10/01/2000	
2001	0607	DCAD	MRI	167	10/01/2000	
2001	0607	DCXA	RADIOLOGY CONS COST POOL		10/01/2000	
2001	0607	DDAA	EKG	176	10/01/2000	

1. Datasets may be updated/added/deleted from the Update ASD screen, then Update Dataset icon: **EAS IV → Table Maintenance → ASD Table → Update Dataset**

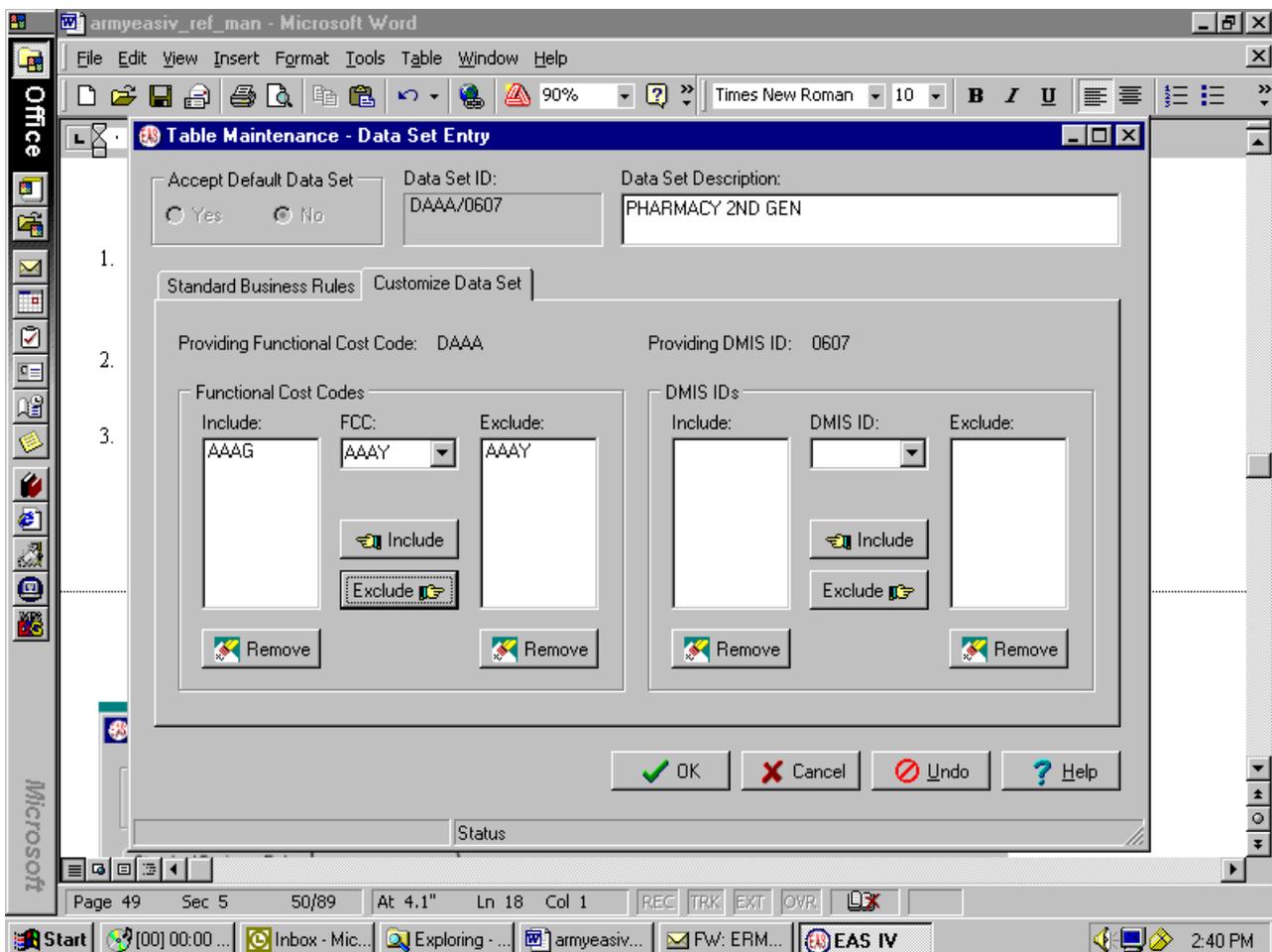
Dataset updates are generally performed for D, E & Cost pool FCCs.

- a. FCCs may be Included or Excluded from datasets as needed.
- b. You may also include and exclude DMIS Ids from datasets.

2. This screen shows the Dataset Build, where the user can include or exclude FCCs from Datasets. Additionally, datasets may be built to include or exclude other DMIS IDs

3. This screen illustrates the Dataset DAAA (Pharmacy, for DMIS ID 0607). In this example, the user is including AAAG in the Dataset and excluding AAAY from the Dataset.

4. If a Customized Dataset is created, the standard business rules are replaced with the customized version. A Customized Dataset cannot be created in direct violation of the standard business rules.



When a Customized Dataset is created, it overrules the Standard Business Rules. Even so, the Customized Dataset cannot violate the rules established by the Standard Business Rules.

Table Maintenance - Data Set Entry

Accept Default Data Set:  Yes  No

Data Set ID: DAAA/0073

Data Set Description: PHARMACY

Standard Business Rules | Customize Data Set

Allocation Factor: PHARM WTD PROC    CPT Indicator: N    Beneficiary Category Indicator: Y

Functional Cost Codes Included: A%, B%, C%, D%, F%, G%, \_\_X\_

Functional Cost Codes Excluded:

Skill Types Included:

Skill Types Excluded:

Skill Type Suffixes Included:

Skill Type Suffixes Excluded:

Statistics: RAW, WTD

OK Cancel Undo Help

Start EAS IV 1:02 PM

These illustrated Standard Business Rules show that any A, B, C, D, F, G, or Cost Pool may be used on this Dataset. It also states that the dataset has raw and weighted data. There are NO exclusions stipulated by this Standard Business Rules for Pharmacy.

## MEDICAL FACILITY IDENTIFIER (MFI) TABLE

The screenshot shows a Microsoft Word window titled 'armyeasiv\_ref\_man - Microsoft Word'. A dialog box titled 'Table Maintenance - Update Medical Facility Identifier (MFI)' is open over the document. The dialog box contains the following information:

Table Maintenance - Update Medical Facility Identifier (MFI)		
DMIS ID:	UIC:	Health Service Region:
0607	W1HHAA	13
Facility Information		
DMIS ID Name: LANDSTUHL REGIONAL MEDCEN		
Address 1: ANYWHERE		
Address 2:		
Installation Name: LANDSTUHL	Facility Location Code: GM	Zip Code: 09102
Point of Contact Information		
Name: JANE DOE		
Commercial Phone: 49-637-86-0000	DSN: 486-0000	
Email Address:		

Buttons at the bottom of the dialog box: OK, Cancel, Apply, Undo, Help.

The MFI identifies facility data that is transmitted, as well as the MEPRS Program Manager (MPM). Other valuable information displayed is: Address, Commercial and DSN phone number, email address of the MPM, facility DMIS ID, Unit Identification Code (UIC), and Facility Region (i.e., 13).

## MFI – VIEW/PRINT AFTER MFI BUILD (2 SCREENS)

Screen 1 - MFI left side of screen

The screenshot shows a Microsoft Office application window titled 'FW: ERMC Safety Alert Message - Message (HTML)'. The main window is 'Table Maintenance [Parent DMIS ID: 0607]'. The 'Select Table:' dropdown is set to 'Medical Facility Identifier (MFI) Table'. The table below lists various DMIS IDs and their corresponding facility names and locations.

UIC	DMIS ID	DMIS ID Name	Health Service Region	Facility Address 1	Facility Address 2	Installation Name	Loc
W1HH	0607	LANDSTUHL REG 13		ANYWHERE		LANDSTUHL	GM
W1HH	0611	AHC VICENZA	13			VICENZA	IT
W1HH	0614	AHC SHAPE	13			SHAPE	BE
	0892	USADC WIESBAD	13			WIESBADEN	GM
W1HH	0896	AHC BAD KREUZ	13			BAD KREUZNACH	GM
	1023	USADC NATO	13			BRUSSELS	BE
	1025	USADC SHAPE	13			BELGIUM	BE
	1045	USADC DEXHEIM	13			DEXHEIM	GM
	1061	USADC WACKERH	13			WACHERHEIM	GM
	1074	USADC KLEBER	13			KAISERSLAUTERN	GM
	1076	USADC LANDSTU	13			GERMANY	GM
	1078	USADC VOGELWE	13			VOGELWEH	GM
	1080	USADC BAD KRE	13			BAD KREUZNACH	GM
	1081	USADC BAUMHOL	13			GERMANY	GM
	1100	USADC VICENZA	13			VICENZA	IT
	1101	USADC LIVORNO	13			LIVORNO	IT

The table is titled 'Medical Facility Identifier (MFI) Table' at the bottom. The taskbar at the bottom shows the Start button, a clock at 2:44 PM, and several open applications including 'Inbox - Mic...', 'Exploring - ...', 'armyeasiv...', 'FW: ERM...', and 'EAS IV'.

**NOTE:** An MTF may have more than one MFI, based upon the number of DMIS ID's.

## MFI – VIEW/PRINT AFTER MFI BUILD (2 SCREENS) – (CONT)

Screen 2 - MFI right side of screen

The screenshot shows a Microsoft Word window titled 'armyeasiv\_ref\_man - Microsoft Word'. A 'Table Maintenance [Parent DMIS ID: 0607]' dialog box is open, displaying a table of medical facility identifiers. The table has the following columns: Installation Name, Facility Location Code, ZIP Code, ZIP + 4, POC Name, POC Commercial Phone, POC DSN, and POC Em. The data in the table is as follows:

Installation Name	Facility Location Code	ZIP Code	ZIP + 4	POC Name	POC Commercial Phone	POC DSN	POC Em.
LANDSTUHL	GM	09102		JANE DOE	49-637-86-0000	486-0000	
VICENZA	IT	09168					
SHAPE	BE	09705					
WIESBADEN	GM						
BAD KREUZNACH	GM	09252					
BRUSSELS	BE	09667					
BELGIUM	BE						
DEXHEIM	GM						
WACHERHEIM	GM						
KAISERSLAUTERN	GM	09054					
GERMANY	GM	09180					
VOGELWEH	GM						
BAD KREUZNACH	GM	09111					
GERMANY	GM	09034					
VICENZA	IT	09168					
LIVORNO	IT	09019					

The dialog box also includes a 'Select Table:' dropdown menu set to 'Medical Facility Identifier (MFI) Table'. The background Word document shows a table with columns for 'Level', 'Providing Unit Level POC Description', 'Data Entry ID', 'Data Entry Description', and 'Indicator'. The status bar at the bottom indicates 'Page 54', 'Sec 5', '55/90', 'At 1.7"', 'Ln 5', 'Col 1', and the system tray shows the time as 2:45 PM.

**SITE SPECIFIC TABLES**

**TAB 1**

**ACCOUNT SUBSET DEFINITION (ASD) DATA SET TABLE**

**Expense Assignment System IV  
Account Subset Definition (ASD) Data Set Table  
Parent DMIS ID: 0073 - 81st MED GRP-KEESLER  
Fiscal Year: 2000**

Providing DMIS ID	Providing 4th Level FCC	Providing 4th Level FCC Description	Data Set ID	Data Set Description	Generate Indicator
0073	AAXC	WARD 4A MED SURG-AAAA/AKA/ACAA	AAXC/0073	WARD 4A MED SURG-AAAA/AKA/ACAA	N
DMIS ID Include List:					
DMIS ID Exclude:					
FCC Include List: AAAA,AABA,AKA,AALA,ABAA,ABBA,ABEA,ABKA,ABNA,ACAA,ACBA,ADAA,ADAH,AEAA					
FCC Exclude List:					
0073	ABXA	WARD 3A SURGERY-ABAA/ABDA/AEAA	ABXA/0073	WARD 3A SURGERY-ABAA/ABDA/AEAA	N
DMIS ID Include List:					
DMIS ID Exclude:					
FCC Include List: AAAA,AABA,AADA,AAEA,AAFA,AAIA,AAJA,AALA,ABAA,ABBA,ABDA,ABFA,ABGA,ABIA,ABKA,ABNA,ACAA,ACBA,AEAA,AEBA					
FCC Exclude List:					
0073	ACXA	WARD 3B OB/GYN - ACAA/ACBA	ACXA/0073	WARD 3B OB/GYN - ACAA/ACBA	N
DMIS ID Include List:					
DMIS ID Exclude:					
FCC Include List: ACAA,ACBA					
FCC Exclude List:					

Page 1      1/45      Last Exec: 5/11/00 12:21      NUM

**TAB 1** - The ASD Data Set Table indicates the Functional Cost Codes (FCC) and Data Sets used at the host facility. This listing also indicates the includes and excludes which may have been added to the Customized Data Set build.

This table is valuable as a tool to determine which Data Sets require manual entry prior to monthly processing.

**NOTE:** This particular set of tables was changed into separate reports. However, this copy is a good representation of a customized data set so we elected to retain it as is in this manual.

**SITE SPECIFIC TABLES (CONTINUED)**  
**ACCOUNT SUBSET DEFINITION (ASD) DATA SET TABLE**

**TAB 2**

**ALLOCATION FACTOR TABLE**

Date: 05/01/2001 Time: 02:48:20 PM

**Expense Assignment System IV**  
**Allocation Factor Table**  
**Fiscal Year: 2001**

Allocation Factor	Allocation Factor Description	Allocation Factor Data	Data Set Indicator	Beneficiary Category Indicator	CPT Indicator	Data Set ID	Data Set Business Rule ID	Data Set Business Rule Description
BIOMED EQUIP HRS	BIOMEDICAL EQUIPMENT HOURS	DATASET	UTD	N	N		29	EG4%, ED0%
FCC Include List	AK%, B%, C%, D%, P%, G%, _X_							
FCC Exclude List								
Skill Type Include List								
Skill Type Exclude List								
Skill Type Suffix Include List								
Skill Type Suffix Exclude List								
CLAIMS BILLED	TOTAL CLAIMS BILLED BY WORK CENTER	DATASET	RA1	Y	N	CLAIMS BILLED 27		EBH%
FCC Include List	AK%, B%, C%, D%, P%,							
FCC Exclude List	_X_							
Skill Type Include List								

Page 1      1/24      Last Exec: 5/1/01 02:48 PM

Start   [02] 00:41 ...   Inbox - Mic...   Exploring - ...   armyeasiv...   FW: ERM...   EAS IV   Business...   2:49 PM

**TAB 2** - The Allocation Factor Table provides business rules for each allocation factor, illustrating the edits EAS IV applies to data as it is being processed in allocation.

The Dataset Business Rules Table in combination with Dataset Standard Table most resembles the Core Table found in EAS III.

**SITE SPECIFIC TABLES (CONTINUED)**  
**ACCOUNT SUBSET DEFINITION (ASD) DATA SET TABLE**

**TAB 3**

**ALLOCATION FACTOR BY 3<sup>RD</sup> LEVEL**  
**FUNCTIONAL COST CODE (FCC) TABLE**

Date: 05/01/2001 Time: 02:48:21 PM

**Expense Assignment System IV**

**Allocation Factor By 3rd Level Functional Cost Code (FCC) Table**

**Fiscal Year: 2001**

Providing 3rd Level FCC	Providing 3rd Level FCC Description	Allocation Factor	Allocation Factor Description	Allocation Factor Data	Data Set Business Rule ID	Data Set Indicator
AWX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
ABX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
ACX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
ADX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
AEX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
AFX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
AGX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
AZX	COST FOOLS	ORD	OCCUPIED BED DAY	DATASET	1	RAU
BAX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BBX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BCX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BDX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BEX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BFX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BGX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU
BHX	COST FOOLS	TOTAL VISITS	TOTAL VISITS (INC LUDS INPATIENT/OUTPATIENT VISITS AND APVS)	DATASET	5	RAU

Page 1      1/5      Last Exec: 5/1/01 02:48 PM

**TAB 3** - The Allocation Factor by 3<sup>rd</sup> Level FCC Report shows all performing 3<sup>rd</sup> level FCC Accounts, their Allocation Factor Code, description, the Data Set Business Rule from the Business Rules Table, as well as the Data Set Indicator (raw or weighted).

This report shows the element (allocation factor) that is used to step down expenses and workload to requesting work centers.

This report has three tabs (ASD Data Set Table, Allocation Factor Table, and Allocation Factor by 3<sup>rd</sup> Level FCC Table).

## SITE SPECIFIC TABLES (CONTINUED)

**TAB 1**

### SERVICE UNIQUE EXPENSE ELEMENT (SUEE) TABLE

**Expense Assignment System IV  
Service-Unique Expense Element (SUEE) Table  
From Fiscal Year: 2001 To Fiscal Year: 2001**

Fiscal Year	SUEE	SUEE Description	MTF Fixed Cost Pct	Map to SUEE	SEEC	DoD Fixed Cost Pct	Activation Date	Deactivation Date
2001	22N2	OTHER	0%		22.00	0%	10/01/1997	
2001	2311	INFORMATION TECHNOLOGY - COMMUNICATIONS	100%		23.10	100%	10/01/2000	
2001	2312	INFORMATION TECHNOLOGY - PROCESSING	100%		23.10	100%	10/01/2000	
2001	2313	OTHER INFORMATION TECHNOLOGY	100%		23.10	100%	10/01/2000	
2001	2312	OTHER	100%		23.10	100%	10/01/2000	
2001	2321	INFORMATION TECHNOLOGY - COMMUNICATIONS	100%		23.05	100%	10/01/1994	
2001	2322	INFORMATION TECHNOLOGY - PROCESSING	100%		23.05	100%	10/01/1997	
2001	2323	OTHER INFORMATION TECHNOLOGY	100%		23.05	100%	10/01/1997	
2001	232Z	OTHER	100%		23.05	100%	10/01/1997	
2001	233A	PURCHASED UTILITIES FROM DEFENSE WORKING CAPITAL F	100%		23.15	100%	10/01/1997	
2001	233B	PURCHASED UTILITIES FROM COMMERCIAL SOURCES	100%		23.15	100%	10/01/1997	
2001	233E	PURCHASED COMMUNICATIONS (NON-DJCF) INFORMATION TE	100%		23.10	100%	10/01/1997	
2001	233F	PURCHASED COMMUNICATIONS (NON-DJCF) INFORMATION TE	100%		23.10	100%	10/01/1997	
2001	233G	PURCHASED COMMUNICATIONS (NON-DJCF) INFORMATION TE	100%		23.10	100%	10/01/1997	
2001	233H	OTHER INFORMATION TECHNOLOGY PURCHASED SERVICES (D	100%		23.10	100%	10/01/1997	
2001	233J	PURCHASED TELECOMMUNICATIONS FROM DJCF	100%		23.10	100%	10/01/1999	
2001	233S	INFORMATION TECHNOLOGY SOFTWARE LEASE (DJCF)	100%		23.10	100%	10/01/1999	
2001	233V	POSTAL AND EXPRESS MAIL SERVICE	100%		23.10	100%	10/01/1997	

**TAB 1** - The SUEE Table illustrates the Service Unique Expense Elements available to the facility, the fixed cost percentage, associated Standard Expense Element Code (SEEC), and finally the DOD fixed cost percentage.

TAB 2

STANDARD EXPENSE ELEMENT CODE (SEEC) TABLE

**Expense Assignment System IV  
Standard Expense Element Code (SEEC) Table  
From Fiscal Year: 2001 To Fiscal Year: 2001**

Fiscal Year	SEEC	SEEC Description	SEEC Category	SEEC Category Description	SEEC Category Schedule Type	SEEC Category Schedule Type Desc	DoD Fixed Cost %	SEEC Activation Date	SEEC Deactivation Date
2001	11.10	CIVILIAN PERSONNEL COMP	2	2 CIVILIAN PERSONNEL	P	Personnel	20%	1001/1/1990	
2001	11.50	FOREIGN NATIONAL DIRECT HIRE	2	2 CIVILIAN PERSONNEL	P	Personnel	20%	1001/1/1990	
2001	11.70	READINESS LABOR	1	1 MILITARY PERSONNEL	P	Personnel	20%	1001/1/1990	
2001	11.71	RESERVES PERSONNEL COMPENSATION	A	A RESERVIST	P	Personnel	20%	1001/1/1990	
2001	11.72	MILITARY PERSONNEL COMPENSATION	1	1 MILITARY PERSONNEL	P	Personnel	20%	1001/1/1990	
2001	11.74	BORROWED MIL LABOR	1	1 MILITARY PERSONNEL	P	Personnel	20%	1001/1/1990	
2001	12.10	CIVILIAN BENEFITS	2	2 CIVILIAN PERSONNEL	P	Personnel	20%	1001/1/1990	
2001	13.00	FORMER PERSONNEL BENEFITS	2	2 CIVILIAN PERSONNEL	P	Personnel	100%	1001/1/1990	
2001	21.00	TRAVEL & TRANSPORT OF PERSONS	6	6 OTHER FUNDED	F	Financial	0%	1001/1/1990	
2001	21.15	CIVILIAN PCS TRAVEL	6	6 OTHER FUNDED	F	Financial	0%	1001/1/1990	
2001	22.00	TRANSPORTATION OF THINGS	6	6 OTHER FUNDED	F	Financial	0%	1001/1/1990	
2001	23.05	RENTAL PAYMENTS	6	6 OTHER FUNDED	F	Financial	100%	1001/1/1990	
2001	23.10	COMMUNICATION	6	6 OTHER FUNDED	F	Financial	100%	1001/1/1990	
2001	23.15	PURCHASED UTILITIES	6	6 OTHER FUNDED	F	Financial	100%	1001/1/1990	
2001	24.00	PRINTING & REPRODUCTION	6	6 OTHER FUNDED	F	Financial	0%	1001/1/1990	
2001	25.05	AMC MISSION ACCOUNT	5	5 CONTRACTUAL SERVICES	F	Financial	100%	1001/1/1990	
2001	25.10	C-9 CONTRACT LOGISTICS SUPPORT	5	5 CONTRACTUAL SERVICES	F	Financial	100%	1001/1/1990	
2001	25.15	PURCHASE MAINT EQUIPMENT	5	5 CONTRACTUAL SERVICES	F	Financial	100%	1001/1/1990	
2001	25.20	LAUNDRY & DRY CLEANING	5	5 CONTRACTUAL SERVICES	F	Financial	0%	1001/1/1990	
2001	25.25	CUSTODIAL SERVICES	5	5 CONTRACTUAL SERVICES	F	Financial	0%	1001/1/1990	
2001	25.30	EDUCATION & TRAINING	5	5 CONTRACTUAL SERVICES	F	Financial	0%	1001/1/1990	

TAB 2 - The SEEC Table provides the SEEC number, SEEC Schedule Type, as well as the SEEC Category.

TAB 1

MEDICAL TREATMENT FACILITY (MTF) DATA SET TABLE

BusinessObjects - [E4\_TblList\_MTF\_Dset]

File Edit View Insert Format Tools Data Analysis Window Help

75%

Office

Header

**Expense Assignment System IV**  
**Medical Treatment Facility (MTF) Data Set Table**  
**Fiscal Year: 2001**

Providing DMS ID: 1127 AHC KITZINGEN

Data Set ID	Data Set Description	Providing FCC	Beneficiary Category Ind.	CPT Ind.	DoD Standard Ind.	Data Set Business Rule ID	Standard FCC Include List	Standard FCC Exclude List
SQ FTC LEANED	SQUAREFOOTAGECLEANED	EFAQ	N	N	Y	34	A%, B%, C%, D%, E%, F%, G%, _X	
DMS ID Include List	1127, 1165							
DMS ID Exclude List								
FCC Include List	B%, C%, D%, E%, F%							
FCC Exclude List								
TOTAL VISITS	TOTAL INPATIENT/OUTPATIENT VISITS (TO INCLUDE APAS)	BHQ	Y	N	Y	5	B%, FB%	_X
DMS ID Include List	1127							

MTF Data Set Table | Standard Data Set Definition Table | Business Rules Table

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Start | Inbox - Microsoft Outlook | armyeasiv\_ref\_man - Micro... | BusinessObjects - [E... | 10:53 AM

TAB 2

DATA SET BUSINESS RULES TABLE

Date: 05/11/2001 Time: 10:48:09 AM

Header

**Expense Assignment System IV  
Data Set Business Rules Table  
Fiscal Year: 2001**

Data Set Business Rule ID	Data Set Business Rule Description	Data Set Indicator	FCC Include List:	FCC Exclude List:
1	ORB, DISP, ADM	FACJ	A%	_X
5	VISITS	FACJ	B%, FBN%	_X
6	DENTAL	UTD	C%	_X
7	UTD PROC WITH COST ROOLS - DA4%, DA2%, DB4%	FACJ, UTD	A%, B%, C%, D%, F%, G%, _X	
8	DC4%, DC2%, DB8%, DB0%, DBE%, DBP%, DB2%	FACJ, UTD	A%, B%, C%, D%, F%, G%	_X

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TAB 1

SERVICE UNIT TABLE

Date: 05/11/2001 Time: 10:34:20 AM

**Expense Assignment System IV  
Service Unit Table  
Fiscal Year: 2001**

Providing DMS ID: 0609

Service Unit	Service Unit Description	Data Set ID	Data Set Indicator
ADM	ADMINISTRATIONS	ADM	RAW
Expense Indicator Include List: 1,2,3,4,5,6			
Expense Indicator Exclude List: [REDACTED]			
FCC Include List: A%			
FCC Exclude List: __X_			
Providing FCC Include List:			
Providing FCC Exclude List:			
Skill Type Include List:			
Skill Type Exclude List:			
AMB WID PROC	AMBULATORY WEIGHTED PROCEDURES	AMB WID PROC	WID
Expense Indicator Include List: 1,2,3,4			
Expense Indicator Exclude List: [REDACTED]			
FCC Include List: B%			
FCC Exclude List: __X_			
Providing FCC Include List:			
Providing FCC Exclude List:			
Skill Type Include List:			
Skill Type Exclude List:			

Service Unit Table | Service Unit Table By 3rd Level FCC

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10:37 AM

TAB 2

**SERVICE UNIT TABLE BY 3RD LEVEL FUNCTIONAL COST CODE (FCC)**

BusinessObjects - [E4\_TblList\_Svc\_Unit]

Date: 05/11/2001 Time: 11:07:31 AM

Expense Assignment System IV  
**Service Unit Table By 3rd Level Functional Cost Code (FCC)**  
 Fiscal Year: 2001

Providing DMIS ID: 0609

3rd Level FCC	3rd Level FCC Description	Service Unit	Service Unit Description	Data Set ID
AAA	INTERNAL MEDICINE	ADM	ADMISSIONS	ADM
		DISP	DISPOSITIONS	DISP
		OBD IAWANC & IWO PROF	OCCUPIED BED DAYS WITHOUT PROFESSIONAL FEES (WITH ANCILLARY)	OBD
		OBD IAWANC & IWPROF	OCCUPIED BED DAYS (WITH ANCILLARY AND PROFESSIONAL FEES)	OBD
		OBD IWO ANC & IWO PROF	OCCUPIED BED DAYS WITHOUT ANCILLARY AND PROFESSIONAL FEES	OBD
AAB	CARDIOLOGY	ADM	ADMISSIONS	ADM
		DISP	DISPOSITIONS	DISP
		OBD IAWANC & IWO PROF	OCCUPIED BED DAYS WITHOUT PROFESSIONAL FEES (WITH ANCILLARY)	OBD
		OBD IAWANC & IWPROF	OCCUPIED BED DAYS (WITH ANCILLARY AND PROFESSIONAL FEES)	OBD
		OBD IWO ANC & IWO PROF	OCCUPIED BED DAYS WITHOUT ANCILLARY AND PROFESSIONAL FEES	OBD
AAD	DERMATOLOGY	ADM	ADMISSIONS	ADM
		DISP	DISPOSITIONS	DISP

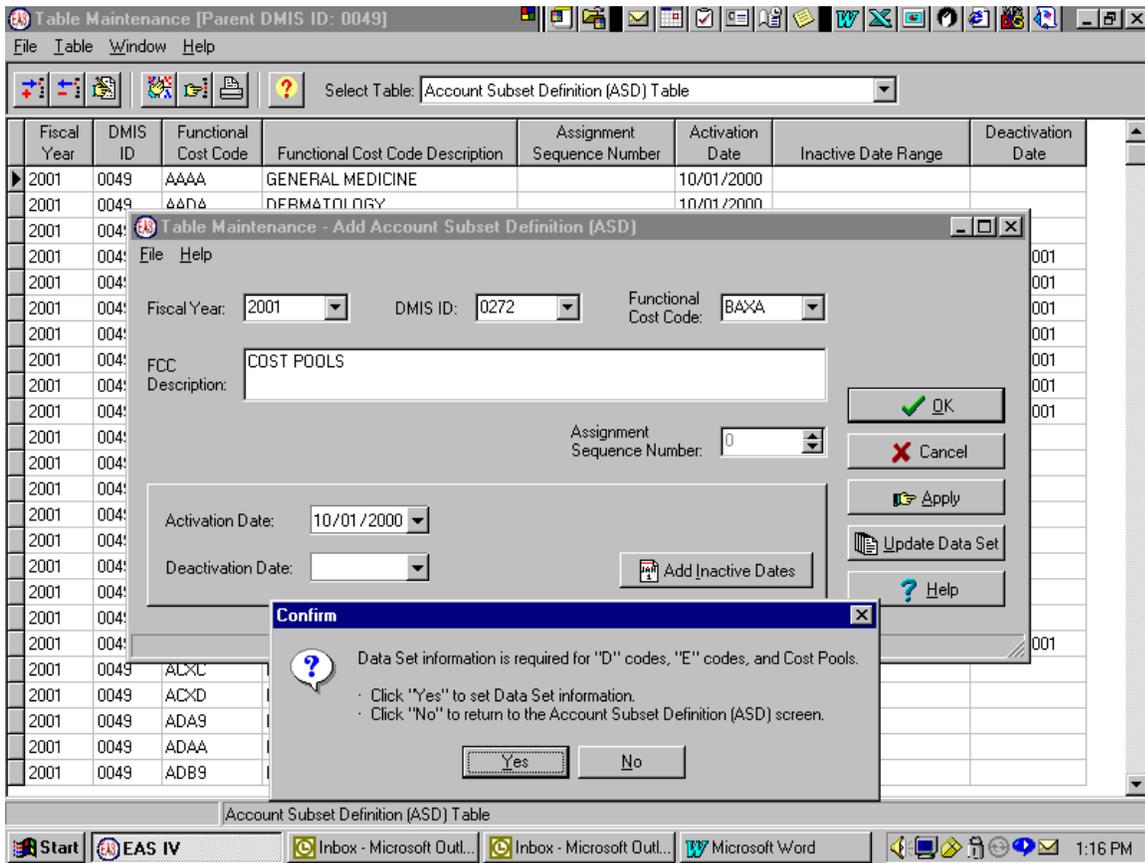
Service Unit Table | Service Unit Table By 3rd Level FCC

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11:08 AM

## VII: DATA SET DEFINITION AND BUILD



In order to add FCC to ASD:

- Start by adding the workcenter FCC to the ASD
- Table maintenance → update ASD

**NOTE:** An FCC can be activated and deactivated. (Good for those work centers that temporarily close for maintenance).

- Update dataset icon should be selected to further define data set business rules.

## DATA SET DEFINITION AND CREATION (CONT)

Table Maintenance - Data Set Entry

Accept Default Data Set:  Yes  No

Data Set ID: TOTAL VISITS

Data Set Description: TOTAL INPATIENT/OUTPATIENT VISITS (TO INCLUDE APVS)

Standard Business Rules | Customize Data Set

Providing Functional Cost Code: BAXA

Providing DMIS ID: 0049

Functional Cost Codes

Include:	FCC:	Exclude:
BAAA BAPA BAA9		

DMIS IDs

Include:	DMIS ID:	Exclude:

OK Cancel Undo Help

Once the Work Center FCC has been added to EAS IV, create the Data Set.

- Allows standard business rules in accordance with the Data Set Business Rules table. See next page
  - Also allows customization, which Includes or Excludes FCCs that aren't mentioned on the Data Set Business Rules table.

## DATA SET DEFINITION AND BUILD (CONT)

Table Maintenance - Data Set Entry

Accept Default Data Set:  Yes  No

Data Set ID: TOTAL VISITS

Data Set Description: TOTAL INPATIENT/OUTPATIENT VISITS (TO INCLUDE APVS)

Standard Business Rules | Customize Data Set

Allocation Factor: TOTAL VISITS      CPT Indicator: N      Beneficiary Category Indicator: Y

Functional Cost Codes Included: B%, FBN%

Functional Cost Codes Excluded: X

Skill Types Included:

Skill Types Excluded:

Skill Type Suffixes Included:

Skill Type Suffixes Excluded:

Statistics: RAW

OK Cancel Undo Help

Status

Start EAS IV RE: SERVICE PERSONN... Inbox - Microsoft Outlook 3:35 PM

This screen shows the standard business rules for data set id AAXA, in accordance with the Data Set Business Rules table.

- Illustrated are both FCCs included (B codes), and excluded (Cost Pools).

**NOTE:** Skill Types/Suffixes can be included/excluded when building FTE Data Sets.

## Appendix A

### Initial Validation Warnings and Errors

#### Warnings

- An initial validation warning is generated when exceptions to the business rules and master code tables are found in imported financial data.
- Initial validation warnings are generated for exceptions of minor severity.
- An initial validation warning indicates an exception to business rules and master code tables that requires some action by the user.
- A user can override an initial validation warning.
- A user cannot proceed until initial validation warnings are overridden or the problem causing the warning is corrected.

#### Errors

- An initial validation error is generated when exceptions to the business rules and master code tables are found in imported financial data.
- Initial validation errors are generated for exceptions of major severity.
- An initial validation error indicates an exception to business rules and master code tables that requires resolution.
- An initial validation error in EAS IV equates to a fatal error in EAS III.
- A user cannot override an initial validation error.

**INITIAL VALIDATION WARNINGS AND ERRORS**

<b>ERROR CODE</b>	<b>TYPE CODE</b>	<b>DESCRIPTION</b>	<b>SOURCE DATA</b>
E0001	ERROR	The DMIS ID is not a valid code in the DMIS ID Master table CHCS for the current month.	CHCS
E0002	ERROR	The Svc PEC is not a valid code in the Svc PEC Master Table for the current month.	Financial Personnel
E0005	ERROR	The SOF is not a valid code in the SOF Master Table for the current month.	Financial Personnel
E0007	ERROR	The FCC/DMIS ID combination is not a valid combination in the ASD Table for the current month.	Financial Personnel ADS
E0008	ERROR	The YTD expenses or YTD obligations received for this FCC for the current month is a negative number.	Financial
E0015	ERROR	The FCC/DMIS ED/Data set ID combination is not a valid combination in the Data Set Business Rules Table for the current fiscal year.	CHCS
E0016	ERROR	The Skill Type Code/Skill Type Suffix combination is not a valid combination in the Skill Type Master Table for the current month.	Personnel
E0017	ERROR	The Personnel Category Code is not a valid code in the Personnel Category Code Master Table for the Current Month.	Personnel
E0018	ERROR	The Duty Indicator is not a valid code in the Duty Indicator Master Table for the current month.	Personnel
E0019	ERROR	The Available FTE salary expense is a negative number for the current month.	Personnel
E0020	ERROR	The Non-Available FTE salary expense is a negative number for the current month.	Personnel
E0022	ERROR	Available work hours are reported without corresponding Available salary expense for the current month.	Personnel
E0023	ERROR	Available FTEs are reported without corresponding Available work hours for the current month.	Personnel
E0025	ERROR	Available salary expense is reported without corresponding Available work hours for the current month.	Personnel
E0027	ERROR	Non-Available work hours are reported without corresponding Non-Available FTEs for the current month.	Personnel
E0028	ERROR	Non-Available work hours are reported without corresponding Non-Available salary expense for the current month.	Personnel

<b>ERROR CODE</b>	<b>TYPE CODE</b>	<b>DESCRIPTION</b>	<b>SOURCE DATA</b>
E0029	ERROR	Non-Available FTEs are reported without corresponding Non-Available work hours for the current month.	Personnel
E0031	ERROR	Non-Available salary expense is reported without corresponding Non-Available work hours for the current month.	Personnel
E0033	ERROR	Clinician Assigned FTEs are reported for a cost pool for the current month.	Personnel
E0034	ERROR	Clinician Available FTEs are reported for a cost pool for the current month.	Personnel
E0035	ERROR	Clinician Non-Available FTEs are reported for a cost pool for the current month.	Personnel
E0036	ERROR	Clinician Non-Available FTEs are reported for an A account FCC for the current month.	Personnel
E0037	ERROR	Clinician Assigned FTEs are reported for an A account FCC for the current month.	Personnel
E0038	WARNING	The FCC/DMIS ID combination is inactive for the time period of the record, yet personnel data are reported for the current month.	Personnel
E0040	ERROR	The Svc Occupation Code/Skill Type code combination does not exist in the Svc Occupation Code/Skill type code Master Table for the current month.	Personnel
E0041	ERROR	The 3 <sup>rd</sup> -level FCC/Parent DMIS ID combination is not an active combination in the ASD Table for the current month.	DRG
E0042	ERROR	A negative number is reported in the DRG data for the current month.	DRG
E0046	ERROR	A negative amount exists in one or more of the FTE and FTE Hours fields for the current month.	Personnel
E0051	ERROR	The Providing FCC/Providing DMIS ID combination is not a valid combination in the ASD Table for the current month.	CHCS
E0052	ERROR	The Requesting FCC/Requesting DMIS ID combination is not a valid combination in the ASD Table for the current month.	CHCS
E0053	ERROR	The workload record contains a negative statistical amount for the current month.	CHCS
E0056	WARNING	Data Set Workload received this month was not received last month.	CHCS
E0057	WARNING	Data Set workload received last month was not received this month.	CHCS
E0068	ERROR	The CPT code and modifier are not valid on the CPT Master Table for the current month.	CHCS

<b>ERROR CODE</b>	<b>TYPE CODE</b>	<b>DESCRIPTION</b>	<b>SOURCE DATA</b>
E0079	ERROR	The patient count is a negative number in a beneficiary category for the current month.	CHCS
E0080	ERROR	The patient Category Code is not a valid code in the Patient Category Code Master Table for the current month.	ADS
E0081	ERROR	The sum of the Beneficiary Category counts on the records does not equal the record's raw amount the current month.	CHCS
E0083	ERROR	The 3 <sup>rd</sup> level SUEE is not a valid code in the SUEE Master Table for the current month.	Financial Personnel
E0085	WARNING	The FCC/DMIS ID combination is defined as inactive for the month and year on the record, yet YTD expenses for the current month are different than the previous month.	Financial
E0086	WARNING	An expense record exists for this RC/CC for the current month but does not exist for the previous month	Financial
E0087	WARNING	The YTD expenses for this RC/CC for the current month are less than the YTD expenses received for the previous month.	Financial
E0088	ERROR	An expense record exists for this RC/CC for the previous month, but an expense record was not received for the current month.	Financial
E0089	ERROR	The Svc B S/L and SUEE does not map to a DOD B S/L for the current month.	Financial/ Personnel
E0090	ERROR	Invalid CPT code(s) reported	ADS

**PRE-ALLOCATION VALIDATION WARNINGS AND ERRORS**

<b>ERROR CODE</b>	<b>TYPE CODE</b>	<b>DESCRIPTION</b>	<b>SOURCE DATA</b>
E0043	WARNING	Civilian personnel expenses reported vary more than 10 percent from the corresponding obligations. <b>Note:</b> Because you cannot adjust Personnel data, Personnel data, Pre-Allocation validation generates this warning often.	Personnel
E0044	ERROR	Ancillary workload is reported without corresponding available FTEs.	CHCS
E0045	WARNING	Ancillary Expenses are reported without corresponding workload.	TBD
E0054	ERROR	The total visits reported are less than the total outpatient visits reported.	CHCS
E0058	WARNING	A work center reports admissions but no occupied bed days	CHCS
E0059	WARNING	A work center reports DFB (Anesthesiology) minutes but no DFA (Surgical Suite) minutes.	CHCS
E0060	WARNING	A work center reports dispositions but no occupied bed days.	CHCS
E0064	WARNING	An A, B, or C FCC is a requesting code on a D FCC, but workload is not reported for those A, B, or C codes.	CHCS
E0065	WARNING	The raw amount reported for the selected data set equals the weighted amount reported.	CHCS
E0070	WARNING	Available clinician/staff salaries are reported for a non-ancillary account without corresponding workload.	Personnel
E0071	WARNING	Clinician/staff salaries are reported for an ancillary account without corresponding workload.	Personnel
E0072	WARNING	Non-ancillary workload is reported without corresponding available FTEs.	CHCS
E0073	WARNING	Available FTEs are reported without corresponding workload.	Personnel
E0074	WARNING	Non-ancillary expenses are reported without corresponding workload.	TBD
E0075	ERROR	Ancillary workload is reported without corresponding expenses.	CHCS
E0078	ERROR	Non-ancillary workload is reported without corresponding expenses.	CHCS
E0082	WARNING	Support services expenses are reported without corresponding workload.	TBD
E0091	WARNING	Support services expenses cannot be allocated without corresponding available FTEs.	TBD

## Appendix B

### STANDARD DOCUMENTATION CODES

- 10 Invalid Service-Unique Expense Element (SUEE)
- 11 Invalid Program Element Code (PEC)
- 12 Invalid Functional Cost Code (FCC)/DMIS ID
- 13 Invalid Basic Symbol/Limit Code
- 14 Invalid FCC and/or SUEE received from the Finance source system
- 15 Invalid FCC and/or SUEE received from the Personnel source system
- 16 Invalid FCC received from a Workload source system
- 17 Incorrect expenses (dollar value) received from the Financial source system
- 18 Incorrect obligation amount received from the Financial source system
- 19 Incorrect expenses and obligations received from the Financial source system
- 20 Expense record missing on file/added new record
- 30 Incorrect expenses received from the Personnel source system
- 31 Incorrect FTE/work hours received from the Personnel source system
- 32 Incorrect personnel category received from the Personnel source system
- 33 Incorrect Skill Type/Suffix received from the Personnel source system
- 40 Enter Workload Data
- 50 Depreciation
- 51 Depreciation Adjustment
- 60 Free Receipts Adjustment
- 61 Base Operations Adjustment
- 70 Salary Adjustment
- 71 FTE Adjustment
- 72 Skill Type/Skill Type Suffix Adjustment
- 73 Occupation Code Adjustment
- 74 Workload Adjustment
- 75 Expense and Obligation Adjustment
- 80 Expenses are valid
- 81 Obligation are valid
- 82 Salary expenses/FTEs are valid
- 83 FCC/DMIS ID is valid
- 84 Workload is valid
- 90 Other