



TRICARE Management Activity
Resource Management
Financial Analysis & Integration

ROUTE SLIP	DATE: March 24, 2000
FROM:	LCDR Michael Schaffer, MSC, USN 681-8911 ext. 1011
THRU:	
	1. CDR John Varga, MC, USN, Director, Financial Analysis & Integration
	2. Mr. Paul Kearns, Deputy Director, Resource Management
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	4. TMA Correspondence Control
	5. Ms. Tabler, Deputy Executive Director, TMA
	6. Dr. Sears, Executive Director, TMA
COMMENTS: The attached policy implements the Fiscal Year 2000 Graduate Medical Expense (GME)/Graduate Dental Expense (GDE) Internal Management Review in order to establish a comprehensive system of management controls for the proper collection and reporting of GME/GDE student <u>salary expenses, hours and full-time equivalents (FTEs)</u> and the related support staff workcenter expenses. This is in direct response to the recommendation specified in the DoD IG, Reporting Graduate Medical Costs, Report No. 97-147 (May 23, 1997) on deficiencies in reporting GME expenses.	

MEMORANDUM FOR SURGEON GENERAL OF THE ARMY
SURGEON GENERAL OF THE NAVY
SURGEON GENERAL OF THE AIR FORCE

SUBJECT: Policy for Implementing the Fiscal Year 2000 Graduate Medical Expense
(GME)/Graduate Dental Expense (GDE) Internal Management Review (IMR)

Effective 1 May 00, this policy implements the attached Fiscal Year 2000 Graduate Medical Expense (GME) Graduate Dental Expense (GDE) Internal Management Review.

In direct response to the recommendation specified in the **DoD IG, Reporting Graduate Medical Costs, Report No. 97-147 (May 23, 1997)** on deficiencies in reporting GME expenses, the MEPRS Management Improvement Group (MMIG) developed a comprehensive IMR for the proper collection and reporting of GME/GDE student salary expenses, hours and full-time equivalents (FTEs) and the related support staff workcenter expenses in MEPRS/EAS. This IMR must be incorporated into the **MTF Internal Management Control Program** and MTFs will assure complete adherence to this program reporting requirements.

By using the attachment, MTF designated personnel will perform the IMR on a quarterly basis to identify and correct deficiencies or non-compliance with the proper collection and reporting of GME/GDE student expenses and for allocating GME/GDE support staff expenses.

This IMR also provides clear guidelines on the assignment of the GME/GDE students during their academic program. Because there were recent policy inconsistencies found with the assignment of the 2nd and later year students throughout the Services, some MTFs will need to plan to change current tables to reflect the correct assignments as specified in the attachment. Due to system constraints, some MTFs may need to implement these specific assignment changes in FY2001. These MTFs will need to document this specific issue and corrective action on the two quarterly reviews during FY2000 and will ensure compliance in FY2001.

My point of contact for this policy is LCDR Michael Schaffer, (703) 681-8911.

H. James T. Sears, M.D.
Executive Director

Attachment:
As stated