



Uniform Chart of Accounts Personnel Utilization System (UCAPERS)/Workload Management System for Nursing–Army (WMSN–A)

Release 05-10 Software Change Package (SCP) Version 1.0

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**UCAPERS/WMSN-A
RELEASE 05-10 SOFTWARE CHANGE PACKAGE**

REVISION AND HISTORY PAGE

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**UCAPERS/WMSN-A
RELEASE 05-10 SOFTWARE CHANGE PACKAGE**

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SECTION 1 INSTALLATION PROCEDURES

The instructions contained in this section will guide you, step-by-step, through the requirements of this installation. In order to maintain the integrity of the system, it is important that **ALL** instructions be followed accurately and completely. It is important to note that all commands must be entered in the correct case; for example, upper case letters or lower case letters. To ensure that MEPRS Technical Support Center Personnel are available, perform the installation Monday through Friday from 0600 to 1800 hours CST.

To complete the system installation, you will need these instructions and three blank tapes. One tape is needed for the Daily Backup, one for the Pre-System Backup, and one for the System Backup.

READ COMPLETELY THROUGH THESE INSTRUCTIONS AND FAMILIARIZE YOURSELF WITH THEM BEFORE BEGINNING THE INSTALLATION.

1.1 Schedule Installation

ENSURE ALL USERS ARE OFF THE UCAPERS SYSTEM. Select a date and time for the software installation and notify the users that UCAPERS, including WMSN, will be unavailable for approximately 4 to 6 hours.

To ensure that MEPRS Technical Support Center Personnel are available, perform the installation Monday through Friday from 0600 to 1800 hours CST. The MEPRS Technical Support Center phone number is as follows:

DSN 471-9764, ext. 2215

Commercial (210) 637-2215

1.2 Deactivate Startgate

1. At the UNIX system *login* prompt, type **startgt** and press **Enter**.

```
login: startgt
```

2. At the *Password* prompt, type the **password** for startgt and press **Enter**. The password does not appear on the screen, but must be typed correctly for the login to succeed.

```
Password: (password)
```

3. If **Startgate** is currently active, the screen appears as follows:

```
STARTGATE IS CURRENTLY ACTIVE
Do You Wish To Terminate STARTGATE?
```

Type **y** and press **Enter**. Startgate will be terminated. The screen is shown as follows:

```
                T E R M I N A T E
      B A C K G R O U N D   S T A R T G A T E
DATE:  YYYYMMDD           TIME:  HH:MM
* * * STARTGATE HAS BEEN TERMINATED * * *
```

4. If **Startgate** is *not* currently active, the screen appears as follows:

```
      S T A R T G A T E   I S   N O T   C U R R E N T L Y   A C T I V E
Do You Wish To Initiate STARTGATE?
```

Type **n** and press **Enter**. Startgate will remain inactive.

```
      S T A R T G A T E   I S   N O T   C U R R E N T L Y   A C T I V E
Do You Wish To Initiate STARTGATE? N
STARTGATE NOT initiated.
```

1.3 Stop AQCESS Interface

To stop the Automated Quality of Care Evaluation Support System (AQCESS) to UCAPERS/WMSN-A interface, follow these instructions:

1. At the UNIX system *login* prompt, type **nacsys** and press **Enter**.

```
login: nacsys
```

2. At the *Password* prompt, type the **password** for nacsys and press **Enter**. The password does not appear on the screen, but must be typed correctly for the login to succeed.

```
Password: (password)
```

3. Stop the AQCESS to UCAPERS/WMSN-A interface by typing the following command at the UNIX prompt:

```
<server_name_nacsys> AQCESS_STOP
```

- If the AQCESS interface is active, the messages appear as follows:

```
Bringing down the AQCESS/UCAPERS Interface
AQCESS_START Interface halted
```

- If the AQCESS interface is *not* active, the messages appear as follows:

```
The AQCESS/UCAPERS Interface is not currently up
Use AQCESS_START to bring the interface up
```

NOTE: Do not attempt to bring the interface up if it is already down.

4. Type **exit** and press **Enter** to return to the console login prompt.

1.4 Pre-System Backup

A Pre-UCAPERS system and data files backup must now be performed. Prior to performing the backup on the UCAPERS server, you will need to log on to the console as root.

1. At the UNIX system *login* prompt, type **root** and press **Enter**.

```
login: root
```

2. At the *Password* prompt, type the **password** for root and press **Enter**. The password does not appear on the screen, but must be typed correctly for the login to succeed.

```
Password: (password)
```

3. Insert the tape to be used for the backup on the tape drive.
4. At the system prompt, type **bkupall** and press **Enter**.

```
<server_name_root> bkupall
```

5. The backup will begin and messages similar to the following will appear on the console monitor:

```
Backup of all filesystems in progress...  
Backup of all filesystems was successful! Wed 09/04/02 08:52:11  
Verification of all filesystems backup in progress...  
Verification of all filesystems backup was successful! Wed 09/04/02 09:26:43
```

After the backup has completed, the program will automatically verify the files stored to tape.

6. Upon successful completion of the backup, label this tape(s) Pre-UCAPERS System and Data Files.

1.5 MEPRS Technical Support Center

MEPRS Technical Support Center Personnel will now perform the installation of the release. Call the MEPRS Technical Support Center at DSN 471-9764, ext. 2215 or Commercial (210) 637-2215.

After the UCAPERS Release 05-10 installation process has been completed, the MEPRS Technical Support Center Personnel will contact you to perform the Post-UCAPERS System and Data Files Backup.

1.6 Post-System Backup

A Post-UCAPERS System and Data Files Backup must now be performed. You will need to perform a backup again. Follow the instructions provided in Section 1.4, Pre-System Backup.

NOTE: Label this tape Post-UCAPERS System and Data Files backup.

1.7 Activate Startgate

1. At the UNIX system login prompt, type **startgt** and press **Enter**.

```
login: startgt
```

2. At the Password prompt, type the password for **startgt** and press **Enter**. The password does not appear on the screen, but must be typed correctly for the login to succeed.

```
Password: (password)
```

3. Since Startgate is not currently active, the screen appears as follows:

```
STARTGATE IS NOT CURRENTLY ACTIVE
Do You Wish To Initiate STARTGATE?
```

Type **y** and press **Enter**. Startgate will be initiated.

```
STARTGATE IS NOT CURRENTLY ACTIVE
Do You Wish To Initiate STARTGATE? Y
STARTGATE HAS BEEN INITIATED.
```

1.8 Start the AQCESS to UCAPERS Interface

NOTE: The CHCS side of the AQCESS to UCAPERS/WMSN-A interface may have timed out during the installation of this upgrade. Contact the CHCS point of contact to verify that the CHCS side of the interface is active before proceeding.

1. At the UNIX system login prompt, type **nacsys** and press **Enter**.

```
login: nacsys
```

2. At the Password prompt, type the password for **nacsys** and press **Enter**. The password does not appear on the screen, but must be typed correctly for the login to succeed.

```
Password: (password)
```

3. At this prompt, type **AQCESS_START** and press **Enter**.

```
<server_name_nacsys> AQCESS_START
```

The following will appear on the screen:

```
Starting AQCESS/UCAPERS interface
Verifying files
Starting interface program
Sending output to nohup.out
AQCESS/UCAPERS Interface installation procedure complete
```

4. Type **exit** at the prompt and press **Enter** to logoff.

The system is now available to UCAPERS and WMSN users.

1.9 Complete the Acknowledgement Letter

After the installation is finished, complete the attached acknowledgement letter. Email the completed letter to [Mona Bacon](#), AMPO MEPRS Chief.

SECTION 2 DESCRIPTION OF SCRS

This section describes the changes associated with UCAPERS Release 05-10. This information can also be accessed from the UCAPERS Main Menu, option 25, What's New With This Release.

2.1 SCR 668

The modification for SCR 668 will ensure that the APN Research Mapping is changed from EBE to EBF.

2.2 SCR 669

The modification for SCR 669 will add GDE to GME on the Physician Utilization Worksheet.

2.3 SCR 671

The modification for SCR 671 will archive the EAS Accumulator and EAS USM reports anytime the reports are requested.

2.4 SCR 677

The modification for SCR 677 will remove historical print files older than two years.

2.5 SCR 678

The modification for SCR 678 will display the old TDA paragraph on the Global TDA Update Report.

2.6 SCR 679

The modification for SCR 679 will change the minimum required patients for IRR testing from 5 to 2.

2.7 SCR 681

The modification for SCR 681 will correct the century date problem with physician resources report.

2.8 SCR 683

The modification for SCR 683 will distribute salary to Extra Duty hours.

2.9 SCR 684

The modification for SCR 684 verifies that Interns with the student status of Intermediate have 50% of their time going to FAM/FAN, and the rest of their time divided by the survey entries.

2.10 SCR 687

The modification for SCR 687 updates the DoD computer system banner.

2.11 SCR 690

The modification for SCR 690 changes non-reportable codes AWOP, CT, TH, and HT to non-available.

2.12 SCR 691

The modification for SCR 691 calculates non-available hours for SMA and SCA Personnel.

2.13 SCR 692

The modification for SCR 692 verifies that the WMSN Upload file will not have duplicate data for mixed wards.

2.14 SCR 693

The modification for SCR 693 will removes branch codes DC and FP from Local National status.

2.15 SCR 694

The modification for SCR 694 verifies that contractor hours are not duplicated during EAS/SAS INPUT Processing.

2.16 SCR 696

The modification for SCR 696 updated the MPF and TDA files with fiscal year 2002 MOS codes.

2.17 SCR 697

The modification for SCR 697 updated the standard files for fiscal year 2002. These updates were distributed in October 2001.

2.18 SCR 698

The modification for SCR 698 changes the formula for assigned FTE's to (the number of days assigned, divided by the number of days in the month). Administrative time will also be distributed to MEPR codes A, B, C, D, and F if EBA or EBD are not found on the survey.

2.19 SCR 699

The modification for SCR 699 corrects the mapping of Duty Status OTH to Personnel Category of 'T'.

2.20 SCR 700

The modification for SCR 700 will correct the non-available hours without non-available salary error. Extra Duty hours were being added twice to the non-available hours total.

2.21 SCR 704

The modification for SCR 704 will change Direct Care Professionals (DCP) from non-clinician-type processing to clinician-type processing. DCPs will now use utilizations instead of schedules. As a one-time change, schedule information will be removed and surveys/utilizations will be created for DCPs. DCPs will process through expense distribution the same as clinicians.

2.22 SCR 707

The modification for SCR 707 will create three non-available exception code fields for APNs and DCPs instead of two.

SECTION 3 LIST OF UCAPERS RELEASE 05-10 SCP FILES

This section lists the programs that were changed due to the SCRs.

3.1 Batch Programs

EXTRCLINS	-	Clinician Extract C program
NACA2PB	-	Clinician extract program
NAC11SB	-	Clinician Utilization ID recognition
NAC16PB	-	Clinician extract program
NAC16PB2	-	Clinician historical extract program
NAC17PB	-	Clinician Utilization Reconciliation Program
NAC19PB	-	Clinicians Utilization Extract File
NAC40PB	-	Commanders Extract Program
NAC50PB	-	Non-Clinician Expense Distribution Program
NAC51PB	-	Clinician Expense Distribution Program
NAC53PB	-	Personnel Expense Distribution Report Program
NAC54PB	-	Database Maintenance Program
NAC56PB2	-	EAS/SAS Input Processing
NAC60PB	-	Commander/Department Report Program
NAC61PB	-	Clinician Utilization Worksheets
NAC6APB	-	Non-Clinician Manpower Utilization Report

NAC6HPB	-	Clinicians Extract file for MUSR
NAC6IPB	-	Physician Resource Report
NAC6MPB	-	Clinician Manpower Utilization Report
NAC6RPB	-	Monthly Patient Acuity Report
NAC83PB	-	Extra Duty program
OS2SURVEY	-	Clinician Survey Creation Program
NACUPDTDCP	-	Clinician Utilization Transfer Program
NACDELSSR	-	Delete Schedules and Summarizations

3.2 Online Programs

NAC2APO	-	Reprint/View Reports
NAC10PO	-	Schedules
NAC11PO	-	Clinician Utilization
NAC11SO1	-	Clinician Utilization
NAC12PO	-	Clinician Survey Program
NAC13PO	-	Contracted Services
NAC30PO	-	Master Personnel File
NAC32PO	-	TDA File Maintenance
NAC36PO	-	WMSN Patient Maintenance
NAC53PO	-	EAS/USM Transaction File Maintenance
NAC54PO	-	EAS Accumulator File Maintenance

- SNAC002 - PersonIn Main Screen Program
- SNAC121 - Clinician Survey Screen
- SNAC051 - Clinician Screen
- SNAC031 - Process Control Screen
- SNAC091 - Process Status Screen

3.3 Copy Members

- CTNAC11SO1 - Physician Utilization Screen Layout/Behavior
- CTNAC11SO3 - Physician Utilization Screen Layout/Behavior
- CTNAC11SO4 - Advanced Practice Nurse Screen Layout/Behavior
- CFNAC11AUM - Clinician Utilization File
- CFNAC19AUW - Clinician Utilization Extract File
- CCLINMATRIX - Clinician Utilization Matrix
- CTDCP - DCP Duty Code Table

3.4 Shell Scripts

- NAC29PS4 - Archives reports
- NAC29PS5 - Archives reports
- NAC50PS1 - Expense
- NAC82PS1 - EAS Accumulator
- DEL_AR_RPT - Remove archive reports

MOS_UPDATES - Updates the MOS table

NACSKILLII - Prepare Skill Type II

3.5 Data Files

.indexfiles - Files index list

.histfiles - List of files to archive

.histreport - List of reports to archive

FNAC4AAUM.INDX- MOS Table

FNAC4JAUM.INDX - Standard SAS Table

FNAC43AUM.INDX - Civilian Strength Table

/etc/issue - Security banner

S2AF2AD1.SED - Screen Program

S29F29D5.SED - Screen Program

S29F29D6.SED - Screen Program

FNAC00BUM.TEXT - Release file